
Distribution Workgroup Minutes
Thursday 10 February 2011
via Teleconference

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Joe Lloyd	(JL)	xoserve
Joel Martin	(JM)	Scotia Gas Networks
Linda Whitcroft	(LW)	xoserve
Cesar Coelho	(CC)	Ofgem
Sallyanne Blackett	(SB)	E.ON UK
Simon Geen	(SG)	National Grid NTS

1. Introduction and Status Review

1.1. Minutes from the previous meeting

The minutes of the previous Workgroup could not be approved due to quoracy.

1.2. Review of action from previous meetings

Action Dis0808: 0045Dis, Handling of Emergency Situations at Priority Customer Sites – Provide a statement of the actions/approach to be taken by Transporters when attending commercial sites that should be considered a priority.

Action Update: Action Deferred. **Carried Forward.**

Action Dis1109: 0052Dis -National Grid (CW) to report on the approach to dealing with illegitimately connected sites that were either safe or unsafe, and whether a commercial disconnection service might be provided.

Action Update: Action Deferred. **Carried Forward.**

Action Dis1203: JM and SB to review Proposal 0331 to ensure legal text can be produced.

Action Update: See item 2.2. **Complete.**

Action Dis1205: UNC0335 -Shippers to quantify the detrimental effects on the current payment timescales.

Action Update: Action Deferred. **Carried Forward.**

Action Dis1208: UNC0343 - All to consider possible mechanisms and enforcement for further discussion on 27 January 2011.

Action Update: Action Deferred. **Carried Forward.**

Action 0104: 0047Dis -All to consider other options as a contingency to Option 8.

Action Update: Action Deferred. **Carried Forward.**

Action Dis0108: 0047Dis - Shippers to provide the numbers of customer that have used the cooling off period and the typical points when this is used within the 14 days to assess the maximum likely number of cancelled confirmations.

Action Update: Action Deferred. **Carried Forward.**

Action Dis0109: 0047Dis - Ofgem to provide a view on Shippers objecting to transfers and not allowing customers to transfer supplier within 21 days and whether this be considered a breach by the new supplier.

Action Update: Action Deferred. **Carried Forward.**

Action Dis0110: 0047Dis - All Shippers to consider reducing the objection and confirmation window to reduce the transfer timescales, consider any other impacts such as those on Gemini and provide a response to the Joint Office.

Action Update: Action Deferred. **Carried Forward.**

Action Dis0111: 0047Dis - Transporters to provide a rough estimate of the likely costs for each solution.

Action Update: Action Deferred. **Carried Forward.**

Action Dis0112: UNC0330 - Transporters to consider the use of a nominated representative from DESC to help support the tender evaluation process.

Action Update: Action Deferred. **Carried Forward**

Action Dis0113: UNC0330 -Transporters to consider the contracting element of the modification and provide advise to the proposer.

Action Update: Action Deferred. **Carried Forward**

Action Dis0114: UNC0335 - Proposer to amend modification.

Action Update: Action Deferred. **Carried Forward**

Action Dis0115: UNC0335 - Transporters to request ROM.

Action Update: Action Deferred. **Carried Forward**

2. Modification Proposals

Copies of all materials are available at: <http://www.gasgovernance.co.uk/dist/050211>.

2.1. **Proposal 0330 - Delivery of additional analysis and derivation of Seasonal normal weather**

JM confirmed that Wales & West Utilities have provided SSE with some comments on the proposal for further consideration and to assist the production of legal text.

Item Deferred.

2.2. **0331 - Demand Estimation Section H Changes to Processes and Responsibilities**

BF confirmed that the modification was amended on 31 January 2011. It was anticipated that the Workgroup Report would be produced however as the meeting was not quorate it was not possible to complete the report.

JM questioned if there had been sufficient debate on the merits of the modification suggesting that discussions have been limited to the production of the legal text at the Workgroup. It was acknowledged that discussions had taken place at DESC.

SG believed some clarification was needed for the 1 in 20 elements that go into demand estimation. SB suggested that this could be achieved through the production of the Legal Text, however it was questioned if the modification was sufficiently clear to allow the legal text to be produced.

SB considered that the modification was clear in that it only relates to Demand Estimation and that the 1 in 20 elements are restricted to Section H of the UNC.

JM confirmed that if the experts around the table believe the modification is sufficiently clear the text will reflect the calculation of the 1 in 20 in relation to Demand Estimation.

CW expressed as a Panel member he would wish to request the Legal Text as part of the consultation.

The Workgroup report was considered and amended for final approval by Workgroup members on the 24 February 2010.

3. Issues

3.1. New Issues

None.

4. AOB

5. Diary Planning

The next meetings are scheduled as follows:

Thursday 24 February 2011, 10:00, Elexon, 350 Euston Road, London NW1 3AW

Thursday 24 March 2011, 10:00, Elexon, 350 Euston Road, London NW1 3AW

Thursday 28 April 2011, 10:00, 31 Homer Road, Solihull, B91 3LT

Distribution Workgroup Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0808	26/08/10	3.1	0045Dis, Handling of Emergency Situations at Priority Customer Sites – Provide a statement of the actions/approach to be taken by Transporters when attending commercial that should be considered a priority.	Wales & West Utilities (ST)	Carried forward
Dis1109	25/11/10	3.8	0052Dis –Report on the approach to dealing with illegitimately connected sites that were either safe or unsafe, and whether a commercial disconnection service might be provided	National Grid (CW)	Carried forward
Dis1203	03/12/10	2.2	UNC0331 –review Proposal to ensure legal text can be produced	SGN (JM) & EON (SB)	Complete
Dis1205	21/12/10	2.1	UNC0335 – Shippers to quantify the detrimental effects on the current payment timescales.	All Shippers	Carried forward
Dis1208	21/12/10	2.4	UNC0343 – All to consider possible mechanisms and enforcement for further discussion on 27 January 2011.	All	Carried forward
Dis0104	05/01/11	2.1	Dis0047 –All to consider other options as a contingency to Option 8.	All	Carried Forward
Dis0108	27/01/11	1.3	0047Dis - Shippers to provide the numbers of customer that have used the cooling off period and the typical points when this is used within the 14 days to assess the maximum likely number of cancelled confirmations.	Shippers	Carried forward
Dis0109	27/01/11	1.3	0047Dis - Ofgem to provide a view on Shippers objecting to transfers and not allowing customers to transfer supplier within 21 days and whether this be considered a breach by the new supplier.	Ofgem (AW)	Carried forward

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0110	27/01/11	1.3	0047Dis - All Shippers to consider reducing the objection and confirmation window to reduce the transfer timescales, consider any other impacts such as those on Gemini and provide a response to the Joint Office.	Shippers	Carried forward
Dis0111	27/01/11	1.3	0047Dis - Transporters to provide a rough estimate of the likely costs for each solution.	Transporters	Carried forward
Dis0112	27/01/11	2.1	UNC0330 - Transporters to consider the use of a nominated representative from DESC to help support the tender evaluation process.	Transporters	Carried forward
Dis0113	27/01/11	2.1	UNC0330 -Transporters to consider the contracting element of the modification and provide advise to the proposer.	Transporters	Carried forward
Dis0114	27/01/11	2.3	UNC0335 -Proposer to amend modification.	RWE npower (JW)	Carried forward
Dis0115	27/01/11	2.3	UNC0335 – Transporters to request ROM.	Transporters	Carried forward