Development Work Group 0224 Minutes
Thursday 09 October 2008
Elexon, 350 Euston Road, London

Attendees

Bob Fletcher (Chair)	BF	Joint Office
Alan Raper	AR	National Grid Distribution
Brian Durber	BD	E.ON UK
Claire Rozyn	CR	Ofgem
David Addison	DA	xoserve
Gareth Evans	GE	Waters Wye Associates
Gemma Woolston	GW	Shell Gas Direct
Guy Hammond	GH	Gaz de France
Joel Martin	JM	Scotia Gas Networks
Linda Whitcroft	LW	xoserve
Paul Clarke	PC	Scotia Gas Networks
Phil Broom (Proposer)	PB	Gaz de France
Remi Guerinet	RG	Total
Sarah Bee	SB	EDF Energy
Shelley Rouse	SR	Statoil (UK)
Simon Trivella	ST	Wales & West Utilities
Tim Davis (Secretary)	TD	Joint Office

Apologies

1. Introduction and Development Work Group Status Operation

BF welcomed all to the meeting and explained that the Modification Panel had asked for a Work Group Report by December. DA indicated that xoserve would require a 10 week analysis period to assess the Proposal and did not feel the timetable allowed for this. PB suggested that substantial progress had been made under Review Group 0175 such that three months development should be sufficient.

2. Outline of Proposal

PB talked through the Proposal and associated business Rules (an annotated version of the Proposal which captures suggestions made is being published alongside these minutes). The intention is to make the best commercial use of the AMR equipment which is expected to be installed, bearing in mind that BERR propose mandating this.

AR questioned the proposed EUC based phasing – if some smaller sites were ready to use the service and xoserve had the capacity to accept the reads, why not allow them? AR and ST felt phasing on a first come first served basis should be considered. PB indicated he would be happy to consider alternative phasing approaches but had been trying to accommodate xoserve concerns and taking a structured approach, such as the EUC based suggestion, provided clarity for all.

PC questioned why EUC bands 2 and 3 had been excluded. PB explained that this was to keep the Proposal in line with the BERR proposals.

DA asked what the arrangements would be if a DM Elective site moved into the DM Mandatory region, and how appropriate nomination might be incentivised. PB felt this was not a new issue but rather a compliance matter under the existing UNC provisions.

BD questioned how initial SHQs would be established since these are not required for NDMs at present, and it was confirmed that this would be by Shipper nomination provided it was within the standard validation limits.

ST questioned whether the proposed Business Rule 3.5 for establishing an initial BSSOQ was as in the UNC for mandatory DM sites. PB confirmed that if there was a different existing rule, he would happily adopt it.

JM questioned whether it would always be Shippers that submitted reads or if others could have an IX link to provide data to xoserve. LW confirmed that xoserve felt it should be the registered User that submitted reads since this provided validation.

AR questioned the suggestion that the estimated read service should be a User Pays charge in the Agency Charging Statement rather than implementing a UNC based remedy, thereby providing an incentive to Shippers – cost reflective charges for providing estimated reads would be very low. PB agreed that a charge to discourage gaming merited consideration. BD suggested an element of escalation could be appropriate.

DA suggested that the Shipper transfer process as defined in the Business Rules needed to be looked at in terms of ensuring the appropriate day was being referenced – i.e. allowing for reads received for D on D+1.

LW questioned whether xoserve would be aware of when a check read was due and hence whether it would be possible to advise Shippers about this. DA agreed to check and confirm this.

ACTION 001: xoserve to confirm whether or not they are aware when a check read is due

DA agreed to look at whether xoserve could offer a service to record faulty AMR devices, and whether this could use the datalogger faulty flag.

ACTION 002: xoserve to confirm if the datalogger faulty flag could be used to identify faulty AMR devices

BD questioned whether the xoserve systems would record read factors, given the suggestion that no asset data was to be held. DA agreed to check whether there is any reference at present to zero reads/consumption and their treatment.

ACTION 003: xoserve to confirm how zero DM reads are treated

PB indicated that he would bring a revised version of the Business rules to the next meeting, reflecting points made in discussion.

On the User Pays section of the Proposal, PB suggested that this merited a specific discussion at a subsequent meeting. JM argued that analysis costs should be funded, and PB confirmed that this was part of the Proposal, being included in the fixed charge. ST considered that most elements of any User Pays charge would be incorporated through changes to the Agency Charging Statement, and welcomed the format in which the Modification Proposal had been presented to specify the User pays element.

3.   **Consider Terms of Reference**

Attendees accepted the proposed Terms of reference.

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4. **Work Plan**

PB will revise the Business Rules for publication ahead of the next meeting, at which they can be disused and any further developments identified. The DNs also agreed to provide an initial User Pays proposal for this meeting. A work plan for subsequent meetings can be agreed following discussion of these items.

ACTION 004: GDF to draft a revised Proposal for discussion at the next meeting

ACTION 005: DNs to draft a User Pays proposal for discussion at the next meeting

5. **Diary Planning for Development Work Group**

14:00, 23 October 2008, 31 Homer Road, Solihull, B91 3LT (following the Distribution Workstream and RbD Audit Sub-committee)

6. **AOB**

None.

ACTION LOG – Development Work Group 0224

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
DG0224 001	09/10/08	2	Confirm whether or not xoserve is aware when a check read is due	xoserve (DA)	
DG0224 002	09/10/08	2	Confirm if the datalogger faulty flag could be used to identify faulty AMR devices	xoserve (DA)	
DG0224 003	09/10/08	2	Confirm how zero DM reads are treated	xoserve (DA)	
DG0224 004	09/10/08	4	Draft a revised Proposal	GDF (PB)	To be published for discussion at November meeting
DG0224 005	09/10/08	4	Draft a User Pays proposal	DNs	To be published for discussion at November meeting