

Distribution Workstream Minutes

Monday 06 July 2009

Via Teleconference

Attendees

Tim Davis (Chair)	TD	Joint Office
Helen Cuin (Secretary)	HC	Joint Office
Andy Miller	AM	xoserve
Anne Jackson	AJ	SSE
Chris Hill	CH	RWE npower
Dave Watson	DW	British Gas
Joel Martin	JM	Scotia Gas Networks
Phil Lucas	PL	National Grid Distribution
Simon Trivella	ST	Wales & West Utilities
Stefan Leedham	SL	EDF Energy

1. Workstream Report

1.1. Proposal 0253: Facilitating a Supply Point Enquiry Service for Large Supply Points

TD welcomed attendees and reviewed the outstanding actions relating to this proposal:

Action 0603: British Gas to amend UNC0253 and submit to Panel for consideration at the July Panel Meeting.

Action Update: British Gas provided amended Proposal on 02 July 2009. **Complete.**

Action 0604: All to consider the draft Workstream report for UNC0253 and indicate to the Joint Office if the report needs further consideration or not.

Action Update: TD confirmed comments on the Proposal had been received from Scottish and Southern Energy. **Complete.**

Action 0605: UNC0253 - British Gas to present their conclusions on the impacts of data protection on the provision of supply point enquiry data without contact from a consumer.

Action Update: DW confirmed that there is no impact on data protection as this information is not confidential. He highlighted that the data provision will be no different to that which is available now. He also confirmed that British Gas had consulted with the ICO regarding this. **Complete.**

AJ highlighted that, to obtain site data, a postcode and MPRN is needed to raise an enquiry and questioned if this would be still be required to obtain information through a bulk enquiry, which could have data protection implications. AM confirmed that the current asset portfolio is not distinguished at AQ level but rather at meter capacity and estimated that approximately 450,000 MPRNs are available on file. Therefore MPRNs and posts codes are already available.

AJ requested a number of amendments to the Workstream report to clarify that the provision of an MPRN and postcode would not be required. In addition, she suggested recording that the data provided could become uncontrolled if issued on CD. AM highlighted that the delivery mechanism was not stipulated within the Proposal and that the mechanism used could

be the IX, which is secure. Others also highlighted that any data provided would be subject to Licence conditions and measures would be in place to prevent unauthorised disclosure.

AJ suggested including in the disadvantages section that the provision of a report would not be as up to date compared to obtaining the data through the supply point enquiry service.

ST confirmed that at the previous Workstream Meeting it was acknowledged that data provided via a report may not be as up to date as the information if it were obtained when required through the supply point enquiry service - that the report will only be current at the point of production. DW did not agree that this was a disadvantage, but it was accepted that the point should be recorded within the Workstream report.

JM asked for clarification whether British Gas envisaged the legal text change would involve removing "contemplating" from Section G1.17 or only a change to section V to allow information to be released. DW confirmed that British Gas expected the Modification to be an amendment to section V to allow the release of data. However TD pointed out that if the legal text provider deems that section G1.17 also need changing, this will be a decision for the lawyer concerned.

The required amendments were captured within the Workstream Report. The Workstream Report was then finalised and all present agreed that the Proposal was now ready to proceed to consultation.

2. AOB

None.

3. Diary Planning for Workstream

Thursday 23 July 2009, 10:00, Holiday Inn, 61 Homer Road, Solihull

Thursday 27 August 2009, 10:00, Elexon, 350 Euston Road, London

Thursday 24 September 2009, 10:00, Elexon, 350 Euston Road, London

Thursday 22 October 2009, 10:00, 31 Homer Road, Solihull

Thursday 26 November 2009, 10:00, Elexon, 350 Euston Road, London

Distribution Workstream Action Table (Appendix 1)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0401	23.04.09	2.2	UNC0248 - SL to provide some examples of why shippers need to replace meter reads, how these can currently be managed and how the proposal can improve this.	EDF Energy (SL)	Carried Forward
Dis0403	23.04.09	2.2	EDF Energy to revise proposal UNC0248 considering the discussions held at the Distribution Workstream.	EDF Energy (SL)	Carried Forward
DIS0601	25.06.09	2.1	British Gas to amend UNC0231 by Monday 29 June.	British Gas (MD)	Carried Forward
DIS0602	25.06.09	2.1	Joint Office to publish a draft Workstream Report for approval by Friday 03 July 2009.	Joint Office (BF/HC)	Carried Forward
DIS0603	25.06.09	2.3	British Gas to amend UNC0253 and submit to Panel for consideration at the July Panel Meeting.	British Gas (MD)	Complete
DIS0604	25.06.09	2.3	All to consider the draft Workstream report for UNC0253 and indicate to the Joint Office if the report needs further consideration or not.	All	Complete
DIS0605	25.06.09	2.3	British Gas to present their conclusions on the impacts of data protect on the provision of supply point enquiry data without contact from a consumer.	British Gas (MD)	Complete
DIS0606	25.06.09	2.4	Gazprom to consider amending UNC0255 and submit to Panel for consideration at the July Panel Meeting.	Gazprom (GE)	Carried Forward
DIS0607	25.06.09	4.2	National Grid to investigate if there are any barriers to providing asset and previous read history to new suppliers.	National Grid (CW)	Carried Forward