

Distribution Workstream Minutes

Tuesday 18 December 2007

Renewal Conference Centre, Solihull

Attendees

Julian Majdanski (Chair)	JM	Joint Office of Gas Transporters
Helen Cuin (Secretary)	HC	Joint Office of Gas Transporters
Andrew Green	AG	Total Gas and Power
Brian Durber	BD	E.ON UK
Chris Warner	CW	National Grid Distribution
James Boraston	JB	RWE npower
Joel Martin	JMa	Scotia Gas Networks
Linda Whitcroft	LW	xoserve
Marie Clark	MCI	Scottish Power
Mick Curtis	MC	E=MC ²
Mitch Donnelly	MD	British Gas
Phil Broom	PB	Gaz de France
Phil Lucas	PL	National Grid Distribution
Richard Street	RS	Statoil (UK)
Simon Howe	SH	RWE npower
Simon Trivella	ST	Wales & West Utilities
Stefan Leedham	SL	EDF Energy
Steve Nunnington	SN	xoserve
Tim Davis	TD	Joint Office of Gas Transporters

Apologies

Anna Pechlivanidou	Ofgem
Mark Jones	SSE

1.0 Introduction and Status Review

1.1. Minutes from November Distribution Workstream

RS/CW provided the following alteration to November's minutes

Section 2.1 Third paragraph:

~~CW suggested that smearing of charges in the event that a Shipper had exited the market may need to be considered further.~~ ~~CW suggested that smearing may need to be considered further.~~ However others believed that the Modification Proposal was sufficiently clear in this respect. ~~RS stated that it was not clear what the benefits were of the two smearing mechanisms.~~ ~~RS questioned the proposed smearing mechanism and felt alternative solutions may have merit.~~ CH highlighted that an alternative Modification Proposal could be raised if others wished to put forward a different approach to smearing.

Minutes were then approved.

1.2. Review of Actions from previous meetings

Action 1101: ST to submit amended Modification Proposal UNC0179.

Action Update: ST confirmed that UNC0179 had been withdrawn, and UNC0184 raised.

Action: Complete

Action 1102: All to consider amended Modification Proposal UNC0179 and provide feedback by 10 December.

Action: Complete

Action 1103: CW agreed to investigate likely SPAA Impacts.

Action Update: CW confirmed that a change order will be raised to make reference to the agreement.

Action: Complete

Action 1104: All to review the documents available on the Joint Office Website and provide feedback by the end of November 2007.

Action: Complete

Action 1105: JO to invite feedback via email.

Action: Complete

Action 1106: Transporters to investigate the provision of Emergency Contacts and provide an update at the next Distribution Workstream.

Action Update: SL suggested that all Transporters should consider Wales and West Utilities practice of issuing contact details.

PL provided an email address for the provision of contacts to National Grid: sysop_centre_com@uktransco.com,

JMa provided his email address for the provision of contacts to Scotia Gas Networks: Joel.Martin@scotiagasnetworks.co.uk,

Northern Gas Networks to provide an appropriate contact.

Action: Complete (see actions 1201 and 1202).

Action 1107: RS/MD to produce a list of questions/issues relating to the Correct Apportionment of NDM Error for circulation by the Joint Office.

Action Update: MD confirmed his intention to provide a draft Modification Proposal at January's Workstream Meeting.

Action: Carried Forward

Action 1108: All to consider list of questions/issues relating to the Correct Apportionment of NDM Error (action 1107) and the provision of evidence before the December Workstream meeting.

Action: Carried Forward

1.3. Review of Live Modification Proposals and Topics Log

JM reviewed the Live Modification Proposals and Topics Log.

TD suggested that RWE may wish to consider withdrawing UNC0160: "Provision of Cost Information", following the UNC Panel's decision on UNC0186: "Provision of Cost Information".

MD confirmed that British Gas is considering the withdrawal of UNC0168: "Individual Meter Point Reconciliation" due to the synergies with UNC0177: "Rolling AQ Review".

CW believed that UNC0188: "Introduction into the UNC of the Agency Charging Statement ("User Pays")", was sufficiently developed to proceed to consultation. He confirmed that National Grid would amend the Modification Proposal in time for the UNC Panel to consider.

2.0 Modification Proposals

2.1. Proposal 0158 “Review of User Suppressed Reconciliation Values’ incentive arrangements”

CW provided a presentation updating the Workstream on the conclusions from Review Group 0158.

CW confirmed the intention to raise a Modification Proposal which can be further developed within the Distribution Workstream.

3.0 Topics

3.1. 014Dis, CSEP NExA agreements

CW confirmed that discussions are continuing elsewhere and although there is no easy solution, work is ongoing. He noted that Review Group 0157 have identified a number of connection process issues affecting the ability to reconcile MPRNs and subsequently invoicing. CW suggested if progress is not made contractual solutions may be the only recourse. MC believed that iGTs have limited incentives for the provision of data.

3.2. 025Dis, User Pays

CW confirmed that the SPAA impacts have been investigated and a change request will be raised.

CW reiterated that UNC0188: “Introduction into the UNC of the Agency Charging Statement (“User Pays”)” will be provided for the Panel to consider issuing to consultation.

3.3. 026Dis, RbD Issues Log

No new issues raised.

3.4. 027Dis, Measurement error notification guidelines and Draft Business Rules

JM confirmed that Richard Wilson, National Grid has provided Draft Guidelines following on from Review Group 0131.

3.5. 028Dis, Updating Emergency Contact Information

SL requested if Transporters can make their processes available to Shippers for updating Emergency Contact Information. He referred to WWU contact list which has proved very useful and should be considered as best practise.

JMa confirmed SGN do provide a similar contact list on the SGN Website, however he acknowledged that it may be difficult to locate.

Action 1201: Northern Gas Networks to provide an email address for the provision of Emergency Contacts Information.

Action 1202: All Transporters to consider solutions for updating Emergency Contact Information.

3.6. 029Dis, Correct Apportionment of NDM Error

MD reiterated that a draft Modification Proposal should be available for discussion at January's meeting. He confirmed that a list of issues would still be worth producing which could also be presented at January's meeting.

PB expressed his preference for establishing a Review Group. MD confirmed that he considered it appropriate to use the development route.

3.7. Any New Topics

None

4.0 AOB

4.1. Update from iGT Modification Panel

No update available. iGT Modification Panel planned for 19 December 2007.

4.2. South Wales Offtake Errors

ST provided an update reporting that an invoice will hopefully be produced before the April cut-off. He is expecting the Final Meter Error Report to be signed off within the next two weeks.

4.3. Code Credit Rules

PL confirmed that National Grid's Code Credit Rules are being updated; the intention is these will be published for 01 February 2008.

ST confirmed discussions are taking place on the current UNC provisions surrounding Code Credit Rules and their future existence.

4.4 UNC0171: "Amendment of "User SP Aggregate Reconciliation proportion" to incorporate historical AQ Proportions".

ST asked for clarification on the 50GwH limit which has been referred to within UNC0171. MD confirmed that Chris Hill, RWE npower had confirmed at the last meeting that the limit will be a financial amount.

ST confirmed that WWU have asked xoserve to investigate the impact of UNC0171. This should be completed by mid January and will provide a high level indication of implementation timescales and potential costs. The Workstream believed that it would be beneficial to extend the consultation period to 20 days to allow consideration of xoserve's investigation.

5.0 Diary Planning for Workstream

Next Meetings:

Thursday 24 January 2008, 10:00, 31 Homer Road, B91 3LT

Thursday 28 February 2008, 10:00, Elexon, 350 Euston Road, London

Thursday 27 March 2008, 10:00, Elexon, 350 Euston Road, London

Thursday 24 April 2008, 10:00 31 Homer Road, B91 3LT

Thursday 22 May 2008, 10:00, Elexon, 350 Euston Road, London

Action Table (Appendix 1)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis1101	22/11/07	2.3	ST to submit amended Modification Proposal UNC0179.	WWU (ST)	Action: Complete
Dis1102	22/11/07	2.3	All to consider amended Modification Proposal UNC0179 and provide any feedback by 10 December.	All	Action: Complete
Dis1103	22/11/07	3.2	CW agreed to investigate likely SPAA Impacts.	Transporters (CW)	Action: Complete
Dis1104	22/11/07	3.4.1	All to review the documents available on the Joint Office Website and provide feedback by the end of November 2007.	All	Action: Complete
Dis1105	22/11/07	3.4.1	JO to invite feedback via email.	Joint Office (HC/TD)	Action: Complete
Dis1106	22/11/07	3.4.2	Transporters to investigate the provision of Emergency Contacts and provide an update at the next Distribution Workstream.	Transporters (CW)	Action: Complete
Dis1107	22/11/07	3.4.3	RS/MD to produce a list of questions/issues relating to the Correct Apportionment of NDM Error for circulation by the Joint Office.	Shippers (RS/MD)	Action: Carried Forward
Dis1108	22/11/07	3.4.3	All to consider list of questions/issues relating to the Correct Apportionment of NDM Error (action 1107) and the provision of evidence before the December Workstream meeting.	All	Action: Carried Forward
Dis1201	18/12/07	3.5	Northern Gas Networks to provide an email address for the provision of Emergency Contacts Information.	NGN	Action: Pending
Dis1202	18/12/07	3.5	All Transporters to consider solutions for updating Emergency Contact Information.	All Transporters	Action: Pending