

DATE

Dear,

Sub-deduct Networks Survey

Ofgem published an open letter on 11th August 2008 seeking your support with the requirement placed on the gas distribution networks to undertake a technical survey of sub-deduct networks. A copy of this letter is enclosed for ease of reference.

In order to undertake this survey, it will be necessary to visit each site to gather the required data. The information request form developed by Ofgem has also been enclosed for your reference and clearly indicates the level of information required.

In advance of making arrangements for any site visits, I am seeking your support in a number of key areas set out below.

Please can you: -

1. Confirm your understanding of the sites/customers affected by this survey. I have also enclosed a list provided by Xoserve indicating our current understanding of the sites in which you have an interest.
2. Confirm that you have notified your customers of the survey requirements.
3. Provide me with a site contact name, address and phone number that will allow us to make arrangements for the visit.

The success of each visit will also rely upon a suitably briefed and qualified customer representative to liaise with the surveyor on site during the course of the visit. It would not be my intention to 'cold call' your customers as this is likely to be counter productive without your prior support.

I am currently identifying suitably qualified personnel to undertake the survey visits and would like to start the survey work as soon as reasonably practicable.

I have appointed Mr Tony Hughes to lead this project and he can be contacted at the address on the head of this letter. He can be contacted by email at this address; tony.hughes@scotiagasnetworks.co.uk.

If you have any comments or questions then please make contact with Tony and we will endeavour to deal with these for you.

Yours

Andrew Musgrave
Distribution Asset Manager

Encl. x3