

XOSERVE FUNDING, GOVERNANCE AND OWNERSHIP REVIEW INDUSTRY MEETING 13 MAY 2014

KEY POINTS AND ACTIONS

Attendees

Adam Carden, SSE
Alan Raper, NGGD
Alex Travell, Eon
Elaine Carr, Scottish Power
Erika Melen, SGN
Gareth Evans, Waters Wye
Graham Wood, British Gas
Hazel Ward, npower
Jo Campbell, Ofgem
Joanna Ferguson, NGN
Jon Dixon, Ofgem

Les Jenkins, Joint Office
Lorna Lewin, Dong Energy
Martin Baker, Xoserve
Natasha Ranatunga, EdF*
Nick Salter, Xoserve
Paul Rogers, NGGD
Phil Broome, GdF Suez
Sean McGoldrick, NGGT
Steve Edwards, WWU
Steve Mulinganie, Gazprom
**by teleconference*

Overview

The purpose of the meeting was to consider the way forward for the implementation of the conclusions of Ofgem's review of the funding, governance and ownership of Xoserve ("the FGO Review"). Presentations were given by representatives from Ofgem and from the Gas Transporters ("GTs"), and attendees were invited to give feedback on the material included in the presentations.

The key conclusions of the discussion and the actions arising are set out below.

Key Conclusions

- An FGO Programme Overview Board ("FGO POB") is to be established, and participation is open to anyone wishing to attend, including representatives from Ofgem
- The scope and scale of the FGO Programme requires the establishment of a number of supporting Workstreams
- There is a requirement to prepare Terms of Reference for the FGO POB and each of the supporting Workstreams
- The scoping and planning phase of the FGO Programme will assess the optimum number of Workstreams, how they should operate, and the time required for development activities
- A collaborative approach is vital to the success of the FGO Programme, and all parties are to be encouraged to bring forward ideas for consideration by the FGO POB and / or the supporting Workstreams
- It is necessary to appoint an independent FGO Programme Manager who will be accountable to the FGO POB, and the FGO Programme Manager needs to have the ability to flex resources as the FGO Programme progresses
- The GTs will initiate the procurement process for the appointment of the FGO Programme Manager, potentially via the ENA, and the FGO POB will make the decision on the appointment
- It is important that FGO Programme plans and activities are made fully visible to the industry, and that the industry is in turn afforded the maximum possible opportunity to input to requirements and solutions
- The Xoserve section of the website of the Joint Office of Gas Transporters will be used as the primary conduit for communication and publication of information appertaining to the FGO Programme
- There is a desire and expectation that there will be a period of transition for the implementation of the new arrangements
- The establishment of a UNC Review Group is not an immediate priority, and this is to be reconsidered following the first meeting of the FGO POB

Actions Arising

- Prepare industry communication regarding establishment of FGO POB – GTs
- Prepare draft FGO Programme Manager 'person specification' for review and approval by FGO POB - GTs
- Initiate process for appointment of FGO Programme Manager – GTs
- Prepare draft Terms of Reference for FGO POB – GTs
- Prepare draft Terms of Reference for supporting Workstreams – FGO POB

Next Meeting

The next meeting will be held on 2 June 2014 at the Joint Office of Gas Transporters, and will be the first meeting of the FGO POB