

**UNC Workgroup 0369 Minutes
Re-establishment of Supply Meter Points – measures to address
shipperless sites**

Thursday 24 November 2011

at Elexon, 4th Floor, 350 Euston Road, London, NW1 3AW

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Alison Jennings	(AJe)	Xoserve
Anne Jackson	(AJ)	SSE
Brian Durber	(BD)	EON UK
Cesar Coelho	(CC)	Ofgem
Chris Warner	(CW)	National Grid Distribution
David Addison	(DA)	Xoserve
David Watson	(DW)	British Gas
Edward Hunter	(EH)	RWE npower
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
George Glen	(GG)	Scottish Power
Karen Kennedy	(KK)	Scottish Power
Linda Whitcroft	(LW)	Xoserve
Lorna Lewin	(LL)	Shell
Simon Trivella	(ST)	Wales & West Utilities
Tim Davis (Secretary)	(TD)	Joint Office

Copies of all papers are available at: www.gasgovernance.co.uk/0369/241111.

1.0 Review of Minutes and Actions of the previous meeting

1.1. Minutes

The minutes of the previous meeting were accepted.

1.2. Actions

No Actions outstanding.

2.0 Discussion

CW reported that Modification 0369 had been amended and legal text produced for both modifications had been provided – although this assumes that Modification 0369A will be amended to take account of implementation issues. This includes square brackets around a date that will need to reflect when the modification is implemented. He believes that the amendments address the issues raised.

CW also ran through how he anticipated any backlog being addressed, explaining the diagrams that had been added to Modification 0369.

Attendees confirmed they had no comments on the legal text that had been provided.

The Workgroup Report was then completed on screen, capturing the views of all Workgroup attendees. CC confirmed that other than adding some statistics on the scale of the issue, which CW and AJe confirmed is being produced, that there were no further areas which he believed need to be covered in the Report. The Workgroup then recommended that the Modification Panel should issue the modifications to consultation.

3.0 Any Other Business

None raised.

4.0 Diary Planning for Workgroup

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Having agreed to submit the Workgroup Report to the Modification Panel, no further meetings are planned.