

**UNC Workgroup 0378 Minutes
Greater Transparency over AQ Appeal Performance
Thursday 25 August 2011
Elexon, 350 Euston Road, London NW1 3AW**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Andrew Green	(AG)	Total
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Colin Thomson	(CT)	Scotia Gas Networks
Dave Corby*	(DC)	National Grid NTS
David Watson	(DW)	British Gas
Elaine Carr	(EC)	Scottish Power
George Glen	(GG)	Scottish Power
Joanna Ferguson	(JF)	Northern Gas Networks
Joel Martin	(JM)	Scotia Gas Networks
Jonathan Wisdom	(JW)	RWE npower
Linda Whitcroft	(LW)	Xoserve
Lisa Harris	(LH)	Shell
Mark Jones	(MJ)	SSE
Nick Wye	(NW)	Waters Wye Associates
Stefan Leedham	(SL)	EDF Energy

**via teleconference*

Copies of all papers are available at www.gasgovernance.co.uk/0378/250811.

1. Review of Minutes and Actions from previous meeting(s)

1.1. Minutes

The Minutes from the meeting were accepted.

1.2. Review of actions from previous meetings

No outstanding actions to be considered.

2. Discussion

DW confirmed that he had discussed the legal text with National Grid and Xoserve and had revised the modification (the only amendment being to add an extra data item in Report 1).

SL pointed out that the legal text should be made available so that the Workgroup could complete its Report. It was agreed to review the legal text at the next meeting on 07 September 2011.

Completion of Workgroup Report

The group discussed the relevant objectives. There was some debate as to whether the modification facilitated relevant objective (d).

The User Pays section was reviewed and SL queried whether the cost would be smeared across all Users or only those who took the report. LW said this was added to the Mod81 report, but could be split out (this would need care to avoid inadvertently giving out any Appeals information). DW would clarify with Xoserve how costs were to be apportioned and would amend the modification accordingly. He indicated that he was also reviewing how the modification might be implemented and was considering a change to the Implementation section and therefore submitting an amended modification.

Action 0378/001: Clarify with Xoserve how costs are to be apportioned.

LW confirmed that work is continuing and the ROM would be ready for September.

3. Any Other Business

None raised.

4. Diary Planning for Workgroup

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meeting of the Workgroup will take place within the business proceedings of the Distribution Workgroup, on Wednesday 07 September 2011, at 31 Homer Road, Solihull, B91 3LT.

Action Log - Workgroup 0378

Action Ref	Meeting Date(s)	Minute Ref	Action	Owner	Status Update
0378/001	25/08/11	2	Clarify with Xoserve how costs are to be apportioned	British Gas (DW)	