

**UNC Workgroup 0379 Minutes
Provision for an AQ Review Audit
Thursday 26 January 2012
at 31 Homer Road, Solihull, B90 1LF**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alex Ross	(AR)	Northern Gas Networks
Andy Clasper	(AC)	National Grid Distribution
Andrew Green	(AG)	Total
Andrew Margan	(AM)	British Gas
Alison Jennings	(AJ)	National Grid Distribution
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
David Addison	(DA)	Xoserve
Edward Hunter	(EH)	RWE npower
Emma Smith	(ES)	Xoserve
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waterswye
Linda Whitcroft	(LW)	Xoserve
Marie Clarke	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Sue Davies	(SD)	Wales & West Utilities
Steve Mulinganie	(SM)	Gazprom
Sue Prosser	(SP)	Xoserve
Tabish Khan	(TK)	Ofgem

**teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0379/260112>

1. Review of Minutes and Actions**1.1 Minutes**

The minutes of the previous meeting were accepted.

1.2 Actions

1201: Wales & West Utilities to provide 0379 and 0379A Legal Text for consideration on 22 December 2011.

Update: It was highlighted that the business rules need to be provided to enable the production of the Legal Text. **Carried Forward.**

2. Workgroup Report

British Gas confirmed that they were working on draft the business rules.

The Workgroup considered and agreed that an extension should be requested to allow further time to consider changes to 0379A and the 0379 Business Rules.

LW highlighted that Xoserve will also need a set of Business Rules to enable the costs to be assessed. The provision of the costs for inclusion within the Workgroup Report was discussed.

MC explained the recent amendments to Modification 0379A which were updated to reflect discussions at the last Workgroup meeting. It was anticipated that further changes might also need to be made.

The Workgroup considered the PAB process. GE anticipated that the change process following implementation would take a long time.

The future role of Xoserve coupled with this change brought into question the body that would overlook the proposed process. GE challenged the use of a panel of Shippers judging other Shippers performance. He acknowledged the Electricity industry has this arrangement but he explained that this is not particularly liked or wanted.

AM asked whether other parts of the UNC for example read rates would be considered within the modification. MC explained these would be taken into consideration.

It was hoped that the British Gas business rules would be available for the next meeting to allow sufficient time to produce the legal text and allow Workgroup consideration.

3. Any Other Business

None raised.

4. Diary Planning for Workgroup

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meetings of the Workgroup will take place within the business proceedings of the Distribution Workgroup on:

Thursday 23 February 2012, Elexon, 350 Euston Road, London NW1 3AW.

Workgroup – Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	05/12/11	2.0	Wales & West Utilities to provide 0379 and 0379A Legal Text for consideration on 22 December 2011.	Wales & West Utilities (ST)	Carried Forward