

**UNC Workgroup 0379 Minutes
Provision for an AQ Review Audit
Thursday 26 April 2012
at 31 Homer Road, Solihull, B91 3LT**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alan Raper	(ARa)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Alison Jennings	(AJe)	Xoserve
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Claire Thorneywork	(CT)	National Grid NTS
Dave Mitchell	(DM)	Scotia Gas Networks
David Addison	(DA)	Xoserve
Edward Coleman	(EC)	E.ON UK
Edward Hunter	(EH)	RWE npower
Elaine Carr	(EC)	ScottishPower
Emma Smith	(ES)	Xoserve
Erika Melèn	(EM)	Scotia Gas Networks
Fergus Healy	(FH)	National Grid NTS
Gareth Evans	(GE)	Waterswye
Graham Wood*	(GW)	British Gas
Jon Dixon	(JD)	Ofgem
Kathryn Heard	(KH)	National Grid NTS
Lorna Lewin	(LL)	Shell
Marie Clarke	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Rob Cameron-Higgs	(RCH)	Wales & West Utilities
Stefan Leedham	(SL)	EDF Energy
Tim Davis*	(TD)	Joint Office

* *by teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0379/260412>

1. Review of Minutes and Actions**1.1 Minutes**

The minutes of the previous meeting were accepted.

1.2 Actions

1201: Wales & West Utilities to provide 0379 Legal Text for consideration.

Update: RCH confirmed that WWU had provided the legal drafting which is available on the website and is being considered by the proposer. **Closed.**

0301: British Gas (AM) to consider alternatives to those supplying less than 50,000 meter points being excluded from the scope of audits, and provide a justification for the proposed threshold.

Update: GW confirmed that British Gas are looking to take the 50K threshold out of the modification to only capture SSP amendments, with similar modification for LSP separately. GW anticipated an amended modification and a new set of business rules would be provided in ample time for the legal text to be amended and considered in time for the July Panel reporting date. **Carried Forward.**

2. Discussion

MC asked if British Gas were considering a modification for the LSP market. He explained that 0379 would be for SSP and not to over complicate the 0379 modification the LSP would be considered separately.

3. Any Other Business

None raised.

4. Diary Planning for Workgroup

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place within the Distribution Workgroup on:

Thursday 24 May 2012, 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 28 June 2012, 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Workgroup 0379 – Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	05/12/11	2.0	Wales & West Utilities to provide 0379 and 0379A Legal Text	WWU (RCH)	Closed
0301	22/03/12	2	British Gas to consider alternatives to those supplying less than 50,000 meter points being excluded from the scope of audits, and provide a justification for the proposed threshold	British Gas (AM)	Carried Forward