

UNC Workgroup 0395 Minutes
Limitation on Retrospective Invoicing and Invoice Correction
Thursday 27 October 2011
31 Homer Road, Solihull B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Alison Jennings	(AJe)	Xoserve
Anne Jackson	(AJ)	SSE
Brian Durber	(BD)	E.ON UK
Chris Hill	(CH)	first:utility
Chris Warner	(CW)	National Grid Distribution
Darren Lindsay	(DL)	E.ON UK
David Addison	(DA)	Xoserve
Emma Smith	(ES)	Xoserve
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
George Glen	(GG)	ScottishPower
Karen Kennedy	(KK)	ScottishPower
Linda Whitcroft	(LW)	Xoserve
Lisa Harris	(LH)	Shell
Lorna Lewin	(LL)	Shell
Richard Vernon	(RV)	RWE npower
Sasha Pearce	(SP)	RWE npower
Stefan Leedham	(SL)	EDF Energy

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0395/271011>.

1. Review of Minutes and Actions of the previous meeting**1.1. Minutes**

The minutes of the previous meeting were accepted.

1.2. Actions

0007: Xoserve to provide further information on energy corrections credits and debits.

Update: LW presented the information. **Closed.**

0008: National Grid to provide a count breakdown of offtake errors between the 2 and 3 Year cut-off.

Update: National Grid NTS not present at this meeting. **Carried forward.**

2. Discussion

Providing a verbal update on costs, LW indicated that implementation was likely to cost in the region of £5k - £15k. These were costs associated with the USRV process, report changes and process impacts; no on-going costs were envisaged at this stage.

Under the User Pays concept, SL recognised that these costs would be attributed 100% to Shippers. However considering the costs associated with producing and delivering invoices to Shippers for what would be very minor amounts individually, SL asked if the Transporters would reject the absorption/imposition of any of these costs on them. The Transporters would consider this.

Action 0009: Transporters to consider the absorption/imposition of associated implementation costs.

The Workgroup Report will be considered and with a view to completion at the next meeting.

3. Any Other Business

None raised.

4. Diary Planning for Workgroup

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meeting of the Workgroup will take place within the business proceedings of the Distribution Workgroup on Friday 11 November 2011, at the Holiday Inn, 61 Homer Road, Solihull B91 3QD.

Action Log – UNC Workgroup 0395

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0002	25/08/11	5.1	Establish the potential adjustment LSP volume on monthly and daily read sites.	Xoserve (LW)	Complete
0004	25/08/11	5.1	01 April 2012 implementation date - Establish what notice from Ofgem was required.	Xoserve (LW)	Complete
0005	12/09/11	3.0	Xoserve to establish the likely number of neutral USRV reconciliations.	Xoserve (LW)	Complete
0007	12/09/11	3.0	Xoserve to provide further information on energy corrections credits and debits.	Xoserve (LW)	Complete
0008	10/10/11	2.0	National Grid to provide a count breakdown of offtake errors between the 2 and 3 Year cut-off.	National Grid NTS (AL)	Carried Forward

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0009	27/10/11	2.0	Transporters to consider the absorption/imposition of associated implementation costs.	All Transporters	Pending