

**UNC Workgroup 0397 Minutes  
Amendments to Section I of the OAD to reflect Offtake Profile  
Notice rules & recognition of different NTS/LDZ Offtake  
sensitivities**

**Tuesday 18 October 2011  
at 31 Homer Road, Solihull B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alison Chamberlain	(AC)	National Grid Distribution
Bethan Winter	(BW)	Wales & West Utilities
Dave Adlam	(DA)	National Grid Distribution
Dave Corby	(DC)	National Grid NTS
Helga Clarke	(HC)	National Grid NTS
Jeanette Gregory	(JG)	National Grid Distribution
Keith Dixon	(KD)	Northern Gas Networks
Mark Amos	(MA)	National Grid NTS
Mark Lyndon	(ML)	National Grid NTS
Mike Wassell	(MW)	National Grid NTS
Phil Hobbins	(PH)	National Grid NTS
Rob Cameron-Higgs	(RCH)	Wales & West Utilities

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0397/181011>

**1.0 Introduction**

BF introduced the Workgroup.

**2.0 Outline of Modification and initial discussion**

RCH introduced the modification, explaining the background and intent. The Modification is looking at categorise offtakes into designated and non-designated areas, with separate tolerance levels.

It was recognised that National Grid NTS may need to formulate a methodology for new offtakes or for the change of designation. However, members agreed that the methodology should sit outside of UNC so that it could be amended without the need to raise a modification.

WWU confirmed that they have agreed the designated and non-designated offtakes with National Grid NTS along with the tolerance levels.

PH explained that National Grid NTS would have an element of discretion to which offtakes fall into which category.

MA asked about linking the methodology into the UNC. He believed NTS would have an internal methodology for the annual review process. It was agreed that National Grid NTS would draft a set of principles for further discussion at the next meeting.

**New Action WG1801:** Provide a set of draft principles for categorising offtakes.

RCH believed that the set of principles would be useful but their development should not hold up the progression of the modification. However, DA believed the principles would need to be part of the modification's development in case there was a disagreement to the designation of an offtake. RCH felt that NTS would have the ultimate decision. DA was concerned that if the modification is implemented and there is a disagreement how is this managed. He also questioned if new offtakes can be designated. RCH anticipated an agreement for new or for the movement of an offtake.

BF suggested more clarity might be required within the solution to mirror the requirements set out in the text.

The Workgroup considered the legal text and if there was a disagreement between the DN and NTS on the designation then section 3.2.1 would be enacted and the supplementary agreement would be amended. There was some concern that this overrides the process for supplementary agreements and the timescales for changing supplementary agreements. It was acknowledged that currently the default wouldn't be changed in there wasn't an agreement. The lead-time was also considered for changing the agreement. MW asked if the changes would be for the year after if linked into the OAD OCS.

JG asked if the designated offtakes ought to be incorporated into the UNC.

PH asked about securing 10% and that new supplemental agreements would need to be ready for the implementation date.

It was envisaged all agreements would be pre-drafted ready for implementation.

RCH agreed to consider the discussions held today and amend the modification appropriately to address the concerns raised.

### **3.0 Consider Terms of Reference**

No further comments were received on the Terms of Reference.

### **4.0 Any Other Business**

None raised.

### **5.0 Diary Planning for Review Group**

*Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

The next meeting of the Workgroup will take place within the business proceedings of the Offtake Arrangement Workgroup, on 29 November 2011, 31 Homer Road, Solihull, B91 3LT.

**Workgroup Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
WG1801	18/10/11	2.0	Provide a set of draft principles for categorising offtakes.	National Grid NTS (MA)	Pending