

**UNC Workgroup 0400 Minutes
Removal of obligation to install duplicate Telemetry
Equipment**

**Tuesday 29 November 2011
at 31 Homer Road, Solihull B91 3LT**

Attendees

Tim Davis (Chair)	(TD)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alison Chamberlain	(AC)	National Grid Distribution
Bethan Winter	(BW)	Wales & West Utilities
Dave Adlam	(DA)	National Grid Distribution
Dave Corby	(DC)	National Grid NTS
Fergus Healy	(FH)	National Grid NTS
Helga Clarke	(HC)	National Grid NTS
Jeanette Gregory	(JG)	National Grid Distribution
Keith Dixon	(KD)	Northern Gas Networks
Mark Amos	(MA)	National Grid NTS
Mike Wassell	(MW)	National Grid NTS
Phil Hobbins	(PH)	National Grid NTS
Rob Cameron-Higgs	(RCH)	Wales & West Utilities
Quenton Robert	(QR)	National Grid Distribution

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0400/291111>

1. Review of Minutes and Actions

1.1 Minutes

The minutes of the previous meeting were accepted.

1.2 Actions

0001: DNs to consider the modifications impact for inclusion into the Workgroup Report.

Update: Ongoing. **Carried Forward.**

0002: NTS to provide a list of relevant Offtakes to each DN.

Update: TD confirmed communications were issued to the Transporters on 26 October 2011. **Complete.**

2. Discussion

TD asked if there were any concerns with the draft Workgroup Report. It was agreed further analysis was required by the DNs on the impact of the modification in response to NTS providing the list of the relevant Offtakes. Consideration of the Workgroup Report was therefore deferred until 20 December 2011.

Legal Text

No comments received on the Legal Text.

3. Any Other Business

None raised.

4. Diary Planning for Review Group

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meeting of the Workgroup will take place within the business proceedings of the Offtake Arrangements Workgroup, on 20 December 2011, 31 Homer Road, Solihull, B91 3LT.

ACTION LOG – Workgroup 0400

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0001	18/10/11	2.0	DNs to consider the modifications impact for inclusion into the Workgroup Report.	All DNs	Carried Forward
0002	18/10/11	2.0	NTS to provide a list of relevant Offtakes to each DN.	National Grid NTS	Complete