

**UNC Workgroup 0425 Minutes**  
**Re-establishment of Supply Meter Points – Shipperless sites**  
**Wednesday 05 September 2012**  
**31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Andrew Wallace	(AW)	Ofgem
Anne Jackson	(AJ)	SSE
Brendan Murphy	(BM)	Waterswye
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Joanna Ferguson*	(JF)	Northern Gas Networks
Lorna Lewin	(LL)	DONG
Marie Clark	(MC)	Scottish Power
Richard Vernon	(RV)	RWE npower
Rob Cameron-Higgs*	(RCH)	Wales & West Utilities
Steve Mulinganie	(SM)	Gazprom

\*via teleconference

Copies of all papers are available at: [www.gasgovernance.co.uk/0425/050912](http://www.gasgovernance.co.uk/0425/050912)

Workgroup Report is due to the UNC Modification Panel on 15 November 2012.

**1. Review of Minutes and Actions from previous meeting**

**1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

**0003:** Ofgem to provide a view on deemed contracts and if a deemed contract ~~can only exist where there is no gap in the supply point registration date.~~ applies when there is a difference between the registration date in the system and the actual registration date.

**Update:** Deferred. **Carried Forward**

**0004:** DNs to provide a view on the number of aborted GSR cut off visits.

**Update:** Deferred. **Carried Forward**

**0005:** Xoserve to confirm whether or not Xoserve are able to use a meter reading as a trigger of shipper activity.

**Update:** DA confirmed that Xoserve record information on submitted readings despite a site not being registered and agreed to consider how this information could be used in the future. **Carried Forward**

**2. Workgroup Report**

British Gas had requested that consideration of the Workgroup Report is deferred until the next meeting so that legal text can be provided.

AR confirmed that National Grid Distribution was working on the legal text.

**3. Any Other Business**

None.

**4. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the business proceedings of the Distribution Workgroup on:

Wednesday 10 October 2012, 10:00, at 31 Homer Road, Solihull, B91 3LT

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0003	12/06/12	2.0	Ofgem to provide a view on deemed contracts and if a deemed contract applies when there is a difference between the registration date in the system and the actual registration date.	Ofgem	<b>Carried Forward</b>
0004	12/06/12	2.0	DNs to provide a view on the number of aborted GSR cut off visits.	All DNs	<b>Carried Forward</b>
0005	08/08/12	2.0	Xoserve (DA) to confirm whether or not Xoserve are able to use a meter reading as a trigger of a shipper activity.	Xoserve (DA)	<b>Carried Forward</b>