

**UNC Workgroup 0425 Minutes**  
**Re-establishment of Supply Meter Points – Shipperless sites**  
**Wednesday 08 August 2012**  
**31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB)	Joint Office of Gas Transporters
Andy Clasper	(AC)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Alison Chamberlain	(ACh)	National Grid Distribution
Anne Jackson	(AJ)	SSE
Andrew Margan	(AM)	British Gas
Brendan Murphy	(BM)	Waters Wye Associates
Brian Durber	(BD)	E.ON UK
Cesar Coehlo*	(CC)	Ofgem
Darren Lond	(DL)	National Grid NTS
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Edward Hunter	(EH)	RWE npower
Elaine Carr	(EC)	ScottishPower
Erika Melèn	(EM)	Scotia Gas Networks
Joanna Ferguson	(JF)	Northern Gas Networks
Lorna Lewin	(LL)	DONG
Marie Clark	(MC)	ScottishPower
Robert Cameron-Higgs	(RCH)	Wales & West Utilities
Stefan Leedham	(SL)	EDF Energy
Steve Mulinganie	(SM)	Gazprom

\*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0425>

**1. Introduction and Status Review**

**1.1. Minutes from the previous meeting(s)**

The minutes from the previous meeting were accepted.

**1.2. Review of actions from previous meeting(s)**

**0002:** DNs to consider an appropriate timescale for Business Rule 2.7.

**Update:** EM advised that whilst the DNs had discussed the matter she was unsure of the outcome.

AM advised that he had now removed the square brackets from within the business rules and the 10 days would apply from the point when Xoserve receives the information. Where the Xoserve Gas Safety Activity Report identifies that activity has taken place then they (Xoserve), would send the report back to the shipper / relevant party within a similar 10 day window. **Closed**

**0003:** Ofgem to provide a view on deemed contracts and if a deemed contract ~~can only exist where there is no gap in the supply point registration date.~~ [applies when](#)

[there is a difference between the registration date in the system and the actual registration date.](#)

**Update:** CC advised that following discussion with his legal colleagues, he questions why there would / could be gaps in the supply point registration date and any examples of this would be welcomed. He went on to add that in his opinion two key concerns exist around the energy transportation charge liabilities and the shipper charges to their customers – the impact of these on the modification would need to be considered.

It was noted that from a legal perspective, whilst the date of registration can be backdated, the energy couldn't. DA observed that whilst modification 0424 - Re-establishment of Supply Meter Points – prospective measures to address shipperless sites (system) proposes an offline energy accountability mechanism, it does not seek to develop a retrospective registration process. Concerns remained as to what would be done with the unallocated energy and at what date this would be utilised, especially where a meter exchange takes place during the 'window' – one suggested option being that you would utilise the date of the Gas Safety visit.

Following a brief overview of 0424 from DA it was concluded that the technical registration date contained within the system(s) could / would be different to the actual registration date, resulting in a potential gap.

It was agreed to amend the action and carry forward. **Carried Forward**

**0004:** DNs to provide a view on the number of aborted GSR cut off visits.

**Update:** On behalf of the DNs, JF provided a brief overview of the meter in situ percentage figures (circa 36%), before explaining that these are high-level indications as no detailed analysis had been undertaken. EM felt that the majority of these would fall into the shipperless meter pot.

Referring to the recent Industry Unregistered and Shipperless Sites meeting discussions, DA advised that at the meeting the following figures were presented:

GSR – 1346 sites, and

GSS – 1015 sites.

Thereafter, it was agreed to carry forward the action. **Carried Forward**

## 2. Discussion

### Business Rules Overview

Opening, AM advised that the business rules had been inserted into version 2.0 of the modification. A detailed review of the business rules then followed.

With regard to business rule 5, additional clarity was sought around siteworks activity, whilst AM confirmed that information is provided to the AUGE post registration confirmation date. He went on to briefly explain that a shipper A to shipper A scenario would not incur any unallocated gas, but a shipper A to shipper B scenario would – the information would then be passed to the AUGE.

Asked about instances where a MAM updates the C&D store, DA suggested that in these circumstances he would expect that Xoserve would register the shipper if identified by the MAM. Concerns were voiced relating to parties being potentially (named) identified within the C&D store by the MAM – one suggestion for mitigating this risk was to ensure that the MAM's are 'hooked into' the process and charged for errors of this nature. SM is of the view that where the C&D Store Form, is submitted by a shipper there is not an issue, the problems arise when the MAM submits the form – it was felt that there is a need to get the MAMs in order.

DA advised that in essence he believes that Xoserve would validate submissions and where they are from a shipper these would be accepted, but if submitted by a MAM,

Xoserve would contact the supplier/shipper (if information is provided on the form). Taking on board the concerns, AM agreed to add additional clarity around these points in due course.

DA went on to enquire, based on discussions at a previous meeting, if a view was forthcoming on whether a meter reading would be deemed as an 'activity'. As a consequence of the responses, DA undertook a new action to confirm whether Xoserve are able to use a meter reading as a trigger of a shipper activity.

Moving on to consider rule 21, DA enquired if the intention was to have retrospective updating. JF responded by suggesting that we need to avoid opening up the confirmation effective date provisions and expects that the National Grid legal text (when provided) would accurately reflect this fact. Again AM agreed to amend the business rule accordingly.

When asked, AM confirmed that duplicate registration provisions are covered under rule 20. DA added that the trigger for reversals is the raising of an Xoserve contact enquiry. Furthermore, he believes it may prove beneficial to also tweak the Conquest statement in rule 18 accordingly.

Some believe that rule 22 only relates to energy as the transportation charge process already exists – consensus being this is less of a legal text issue and more a point of clarity.

Closing, AM thanked everyone for their input and proposed that whilst he would make the necessary changes to the business rule he did not expect to undertake a further detailed review thereafter – parties agreed. He hoped that National grid would be able to provide legal text in time for consideration alongside the business rules at the next meeting.

BF indicated that he would prepare a draft Workgroup report in time for consideration at the same meeting.

**New Action 0005: Xoserve (DA) to confirm whether or not Xoserve are able to use a meter reading as a trigger of a shipper activity.**

#### Process Flow Map review

AM provided a very brief overview focusing attention on the cross references to modification.

### **3. Any Other Business**

None.

### **4. Diary Planning**

*Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

It is anticipated that further Workgroup meetings will take place within the Distribution Workgroup on:

Wednesday 05 September 2012, 10:30, 31 Homer Road, Solihull, B91 3LT

Thursday 27 September 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

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**Workgroup 0425 - Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0002	12/06/12	2.0	DNs to consider an appropriate timescale for Business Rule 2.7.	All DNs	Update provided. <b>Closed</b>
0003	12/06/12	2.0	Ofgem to provide a view on deemed contracts and if a deemed contract applies when there is a difference between the registration date in the system and the actual registration date.	Ofgem	Update to be provided. <b>Carried Forward</b>
0004	12/06/12	2.0	DNs to provide a view on the number of aborted GSR cut off visits.	All DNs	Update to be provided. <b>Carried Forward</b>
0005	08/08/12	2.0	Xoserve (DA) to confirm whether or not Xoserve are able to use a meter reading as a trigger of a shipper activity.	Xoserve (DA)	Update to be provided at next meeting.