

**UNC Workgroup 0427S Minutes
Estimated Opening Meter Reads Code Amendment**

Thursday 26 July 2012

31 Homer Road, Solihull, B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Andy Clasper	(AC)	National Grid Distribution
Andrew Margan*	(AMa)	British Gas
Anne Jackson	(AJ)	SSE
Brendan Murphy	(BM)	Waters Wye Associates
Chris Warner	(CW)	National Grid Distribution
Claire Frost	(CF)	DONG
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Elaine Carr*	(EC)	ScottishPower
Erika Melèn	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Joanna Ferguson	(JF)	Northern Gas Networks
John Stewart	(JS)	RWE npower
Leanne Thomas	(LT)	RWE npower
Marie Clark	(MC)	ScottishPower
Steve Mulinganie	(SM)	Gazprom

*via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0427/260712

1.0 Review of Minutes and Actions from previous meeting

1.1. Minutes

The minutes of the previous meeting were accepted.

1.2. Actions

No outstanding actions to review.

2.0 Discussion

Opening discussion, BF advised that the draft Workgroup Report had been published on the Joint Office web site, as requested at the 28 June meeting.

When asked, parties indicated that they were happy for the report and if there were any other issues to be considered. No further issues were raised in the meeting.

3.0 Workgroup Report

The Workgroup is due to report to the UNC Modification Panel on 16 August 2012.

4.0 Any Other Business

None raised.

5.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Whilst no further specific meeting is planned, should anyone have any additional comments or points to raise, a further meeting (if required) could take place within the business proceedings of the Distribution Workgroup on:

Wednesday 08 August 2012, at 10:30, 31 Homer Road, Solihull. B91 3LT.