

**UNC Workgroup 0431S Minutes**  
**Shipper/Transporter - Meter Point Portfolio Reconciliation**  
**Wednesday 06 March 2013**  
**at 31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(MB)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Anne Jackson*	(AJ)	SSE
Andrew Margan*	(AM)	British Gas
Beverley Viney	(BV)	National Grid NTS
Brian Durber	(BD)	WatersWye
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Dave Smith	(DS)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Hayley Burden	(HB)	National Grid NTS
Lorna Lewin	(LL)	DONG Energy
Robert Cameron-Higgs*	(RCH)	Wales & West Utilities
Steve Mullinganie	(SM)	Gazprom

\* *via teleconference*

Copies of all papers are available at: [www.gasgovernance.co.uk/0431/060313](http://www.gasgovernance.co.uk/0431/060313)

The Workgroup Report is due to the UNC Modification Panel on 18 July 2013.

**1.0 Review of Minutes and Actions from previous meeting**

**1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

**0001:** Transporters to confirm the nature of Supplier portfolio requests.

**Update:** DM confirmed that having considered an alternative method for obtaining the required information from suppliers to enable a meter point reconciliation that the UNC route appeared to be the most appropriate way forward. The Workgroup therefore agreed to close this action. **Closed**

**2.0 Discussion**

DM confirmed that the modification would be brought back to the table to consider the rules for obtaining data to enable meter point reconciliation. It was envisaged where the Shipper and Supplier are the same entity a direct request to the Shipper could be made and an obligation placed on the Shipper within the UNC to provide the required data.

However, where the Shipper and Supplier are not the same entity the Workgroup would need to consider the obligation to provide the required data.

With this in mind it was challenged if the modification should still remain a self-governance modification. EM believed that the self-governance element of the modification ought to be put to UNC Panel to remove. The Workgroup concurred that the modification should no longer be classified as a self-governance and the Workgroup Report would be amended to reflect this recommendation.

EM confirmed SGN's intention to add further clarity to the modification and an obligation on Shippers for consideration by the Workgroup. She asked if there were any considerations the Shippers would SGN to make at this stage of the process. SM asked SGN to consider reasonable endeavours and AM asked SGN to consider any timing issues with portfolio snapshots.

The Workgroup agreed to defer any further discussion on the modification until 09 April 2013.

### 3.0 Any Other Business

None.

### 4.0 Diary Planning

Further details of planned meetings will be made available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the business proceedings of the Distribution Workgroup on:

Tuesday 09 April 2013 at 10:30, 31 Homer Road, Solihull, B91 3LT

Thursday 25 April 2013 at 10:30, 31 Homer Road, Solihull, B91 3LT

### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0001	13/11/12	2.0	Transporters to confirm the nature of Supplier portfolio requests.	Xoserve	<b>Closed</b>