

**UNC Workgroup 0431S Minutes  
Shipper/Transporter - Meter Point Portfolio Reconciliation  
Tuesday 09 April 2013  
at Consort House, 6 Homer Road, Solihull, B91 3QQ**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HCu)	Joint Office of Gas Transporters
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan*	(AM)	British Gas
Andrea Varkonyi	(AV)	First Utility
Andy Clasper	(AC)	National Grid Distribution
Anne Jackson*	(AJ)	SSE
Colette Baldwin	(CB)	E.ON UK
David Mitchell	(DM)	Scotia Gas Networks
Edward Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Hilary Chapman	(HCh)	Xoserve
Huw Comerford	(HC)	Utilita
Lorna Lewin	(LL)	DONG Energy
Steve Mulinganie*	(SM)	Gazprom
Steve Nunnington	(SN)	Xoserve

\* via teleconference

Copies of all papers are available at: [www.gasgovernance.co.uk/0431/090413](http://www.gasgovernance.co.uk/0431/090413)

The Workgroup Report is due to the UNC Modification Panel on 18 July 2013.

**1.0 Review of Minutes and Actions from previous meeting**

**1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

No outstanding actions for review.

**2.0 Discussion**

DM wished to discuss the business rules to enable the legal text to be finalised. He confirmed that work had commenced on the legal text, which has generated some questions.

SN expressed some concerns about the management of multiple suppliers. He preferred to start the process at a particular point in time as a project for all suppliers rather than a selective approach which may not mirror shipping arrangements. GE believed that a continual/random approach would cause complexities in the process for example change of supplier.

DM believed a snapshot reconciliation would have its complexities with the volume of data. It was suggested that although a snapshot approach may take 6 months to progress it would reduce the risk of sites being missed. Whereas the random approach could have encounter double counting and change of supplier complexities with the

likely same timescale of achieving a market reconciliation. DM did express concern that a one off snap shot could result in data becoming out of date.

There was a general consensus that snapshot approach to reconciliation on a non-business day would be the best option. SN suggested that Xoserve could review the exercise one Shipper at a time and work through the data set as it may reduce any complexities.

SN asked about the lead times of requesting data, receiving data and how the modification had addressed where the supplier was not the same legal entity as the Shipper.

SN enquired about the required data set and how the data was going to be used, he wished to seek reassurance that any anomalies can be investigated by “fuzzy matching” the data items rather than just using the MRPN as a match.

AV enquired about the definition of billable MPRNs in relation to active sites, for example capped meter points which wouldn't be billed, or historic debt collection, or simply a live supply in place.

GE asked about the management of multi-metered supply points, SN believed it would be ideal to receive the MPRN with the multiple meters on site as an aggregation.

The use of supply start dates was considered and whether this would be required as a data item. SN was concerned about the registration supply points at the time of the snapshot in terms of suppliers extracting the data in relation to billable supply points.

AM believed that the business rules need to consider change of suppliers and erroneous transfers.

AM asked about retrospection and the registration. He was keen to understand the ability to retrospectively register sites. The Workgroup considered late registrations and the obligation to register sites with a back dated start date using the current process under UNC rules for retrospective registration dates. It was deemed that the current UNC rules should be applied. The group agreed to look at the current rules and consider the modification in terms of retrospection/back dating registrations.

Some concerns were expressed about auto confirmations and allowing sufficient time to investigate registrations. It was deemed 90 days would be a reasonable time period to investigate and respond or confirm site.

The Workgroup considered the format and provision of data. Initially it was deemed a simple spreadsheet would be sufficient.

A number of amendments to the modification business rules were discussed and agreed. EM envisaged returning to the next Workgroup with revised business rules and some legal text.

### **3.0 Any Other Business**

None.

### **4.0 Diary Planning**

*Further details of planned meetings will be made available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

The next meeting will take place within the business proceedings of the Distribution Workgroup on:

Thursday 25 April 2013 at 10:30, Consort House, 6 Homer Road, Solihull B91 3QQ

Thursday 23 May 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 27 June 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 25 July 2013 at 10:30, Consort House, 6 Homer Road, Solihull B91 3QQ