

**UNC Workgroup 0431S Agenda**  
**Shipper/Transporter – Meter Point Portfolio Reconciliation**  
**10:30 Monday 15 July 2013**  
**at Consort House, 6 Homer Road, Solihull, B91 3QQ**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan*	(AM)	British Gas
Anne Jackson	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Edward Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Hilary Chapman	(HCh)	Xoserve
Huw Comerford	(HCo)	Utilita
Lorna Lewin	(LL)	Dong Energy
Tim Davis*	(TD)	Joint Office

\* *via teleconference*

Copies of all papers are available at: [www.gasgovernance.co.uk/0431/150713](http://www.gasgovernance.co.uk/0431/150713)

The Workgroup Report is due to the UNC Modification Panel - to be confirmed.

**1.0 Review of Minutes and Actions from previous meeting****1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

No outstanding actions for review.

**2.0 Workgroup Report**

The Workgroup considered the amended business rules. A number of amendments were discussed and agreed in particular the reference to duplicate supply points on supplier portfolios and whether clarity was required within the business rule or if a definition was required. It was agreed to amend the business rule to make it clear this related to the double reporting of a supply points by different suppliers and not duplicates on the supply point register.

The Workgroup considered the Workgroup Report and agreed to undertake a number of amendments, which were recorded within the draft Workgroup Report.

The workgroup considered the self-governance status, based on discussions the Workgroup was of the opinion that the modification should not be treated as self-governance. In particular the Workgroup felt that the registration elements of the modification could materially impact Shippers. The Workgroup wished to invite the Panel

to agree the Self-Governance Statement should be withdrawn based on the criteria that there is a material impact on competition.

The Workgroup reviewed the Legal Text and provided Scotia Gas Networks with some points for consideration and suggested amendments.

It was agreed to reconsider the Modification, business rules, legal text and Workgroup Report at the next meeting.

### **3.0 Any Other Business**

None.

### **6.0 Diary Planning**

*Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)*

The next meeting will take place within the Distribution Workgroup on:

Thursday 07 August 2013, at 10.30 either by teleconference or at Consort House, 6 Homer Road, Solihull B91 3QQ.

Thursday 22 August 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF.

Thursday 26 September 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF.

Thursday 24 October 2013 at 10:30, Consort House, 6 Homer Road, Solihull B91 3QQ.