

**UNC Workgroup 0431S Minutes**  
**Shipper/Transporter - Meter Point Portfolio Reconciliation**  
**Thursday 24 January 2013**  
**at 31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alison Chamberlain	(AC)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Anne Jackson*	(AJ)	SSE
Beverley Viney	(BV)	National Grid NTS
Chris Warner	(CW)	National Grid Distribution
Collette Baldwin*	(CB)	E.ON UK
Dave Mitchell	(DM)	Scotia Gas Networks
David Addison	(DA)	Xoserve
Ed Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Jon Dixon*	(JD)	Ofgem
Lorna Lewin	(LL)	DONG
Marie Clark	(MC)	Scottish Power
Naomi Anderson	(NA)	EDF Energy
Rob Cameron-Higgs*	(RCH)	Wales & West Utilities
Steve Mullinganie	(SM)	Gazprom
Tom Breckwoldt	(TB)	Gazprom

\* via teleconference

Copies of all papers are available at: [www.gasgovernance.co.uk/0431/240113](http://www.gasgovernance.co.uk/0431/240113)

Workgroup Report is due to the UNC Modification Panel on 18 April 2013.

**1.0 Review of Minutes and Actions from previous meeting**

**1.1. Minutes**

The minutes of the previous meeting were accepted.

**1.2. Actions**

**0001:** Transporters to confirm the nature of Supplier portfolio requests.

**Update:** DA confirmed that the portfolio requests were discussed at the SPAA expert group. DA understood that the request was reasonably accepted by SPAA. DA confirmed that SPAA contact details have been requested with the intent to reconcile against the SPAA organisation portfolio and determine how to progress any differences. GE suggested that ICOSS might also want to be approached by Transporters to request the information. **Carried Forward**

**2.0 Discussion**

The Workgroup deferred any further discussion on the modification until 28 February.

**3.0 Any Other Business**

None.

**4.0 Diary Planning**

Further details of planned meetings will be made available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the business proceedings of the Distribution Workgroup on:

Thursday 28 February 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 28 March 2013, at 10:30 ENA, 52 Horseferry Road, London SW1P 2AF

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0001	13/11/12	2.0	Transporters to confirm the nature of Supplier portfolio requests.	Xoserve	Carried Forward