

**UNC Workgroup 0443 Minutes  
Arranging Flow Swaps between NTS/LDZ Offtakes with  
increased lead times or for prolonged periods**

**Tuesday 29 January 2013**

**31 Homer Road, Solihull B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alison Chamberlain	(AC)	National Grid Distribution
Bethan Winter*	(BW)	Wales & West Utilities
Chris Shanley	(CS)	National Grid NTS
Colette Baldwin	(CB)	E.ON UK
David Corby	(DC)	National Grid NTS
David Mitchell	(DM)	Scotia Gas Networks
Helga Clark	(HC)	National Grid NTS
James Whiteford	(JW)	National Grid NTS
Robert Cameron-Higgs*	(RCH)	Wales & West Utilities
Tim Davis*	(TD)	Joint Office
Tom Connolly*	(TC)	ScottishPower

\*via teleconference

Copies of all papers are available at: [www.gasgovernance.co.uk/0441/240113](http://www.gasgovernance.co.uk/0441/240113)

The Workgroup Report is due to the UNC Modification Panel on 15 August 2013.

**1.0 Outline of Modification and initial discussion**

DM introduced the modification; he explained that current provisions in the OAD only allow flow swaps between LDZs and offtakes on day 1 for scheduled maintenance.

DM confirmed the modification suggests enhancements to the process to amend the current provisions and a D-30 time period for advanced notices.

**2.0 Initial Discussion**

DM asked for views from the Workgroup in particular for the D-30 advanced notices. RCH understood scheduled maintenance should provide six months notice and believed with this in mind the D-30 advanced notice seemed suitable.

RCH asked if SGN had considered OAD Section G impacts, in regards to emergency arrangements and maintenance. He suggested they might wish to consider these and if there is an ability to utilise current processes.

BW asked about the implementation dates and scheduled maintenance with NTS. BW asked if there would be an offline solution for the NTS maintenance schedules for May 2013. DC agreed to feedback any discussions on the modification and ask the NTS representative for this proposal to provide a view from NTS at the next meetings.

**Action 0101: National Grid NTS to provide a view on the modification considering scheduled maintenance.**

**Action 0102: All to provide views on the modification's timescales for advanced notices.**

CS understood that as part of the RIIO project, maintenance incentives were being considered which may need to be considered but the NTS representative could confirm this.

**3.0 Consider Terms of Reference**

No issues were raised.

**4.0 Workgroup Report**

The Workgroup Report is due to the UNC Modification Panel on 15 August 2013.

**5.0 Any Other Business**

None raised.

**6.0 Diary Planning for Review Group**

The next meeting will take place within the business proceedings of the Distribution Workgroup on:

Tuesday 26 February 2013, at 10:30, 31 Homer Road, Solihull, B91 3LT

Tuesday 26 March 2013, at 10:30, 31 Homer Road, Solihull, B91 3LT

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	29/01/13	2.0	National Grid NTS to provide a view on the modification considering scheduled maintenance.	National Grid (DC)	<b>Pending</b>
0102	29/01/13	2.0	All to provide views on the modification's timescales for advanced notices.	All	<b>Pending</b>