

**UNC Workgroup 0450 Minutes**  
**Monthly revision of erroneous SSP AQs outside the User AQ**  
**Review Period**  
**Tuesday 04 November 2013**  
**Teleconference**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrea Varkonyi	(AV)	First Utility
Andrew Margan	(AM)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
Hilary Chapman	(HCh)	Xoserve
Mark Jones	(MJ)	SSE
Melanie Howell	(MH)	National Grid
Rob Cameron-Higgs	(RCH)	First Utility
Steve Mulinganie	(SM)	Gazprom

Copies of all papers are available at: [www.gasgovernance.co.uk/0450/041113](http://www.gasgovernance.co.uk/0450/041113)

The Workgroup Report is due to the UNC Modification Panel on 19 December 2013.

**1.0 Review of Minutes and Actions from previous meeting**

**1.1. Minutes**

Minutes accepted.

**1.2. Actions**

**1001:** All parties to review the relevant objectives in particular the differences between the modifications for further consideration on 04/05 November 2013.

**Update:** The Workgroup considered and updated relevant objectives. **Complete.**

**2.0 Legal Text Review**

BF confirmed National Grid Distribution had provided draft legal text for all three modifications.

The Workgroup considered the legal text and transitional arrangements for each modification. RCH queried Section 16.2.3 within 0450 and the reference to the second month. RCH didn't believe this was the intent of the modification. The Workgroup considered the impact of having two months and how this would push implementation into December. The Workgroup considered in detail the date at which the portfolio snapshot would be taken and the implementation of the modification. It was anticipated the snapshot would be taken on 01 October 2014 followed by a notification within 11 days. MH explained what the Transitional Text was trying to cater for the modification being implemented part way through the year for example 01 February 2014. It was considered that the transitional text might need to be discarded or amended.

The Workgroup discussed the need for transitional text. DA believed there was a benefit with having a backstop implementation date at the first of a month with transitional rules to protect the modification if implementation could not be achieved on 01 September 2014.

MH summarised the minor changes made to the 0450A draft text to refer to “not earlier than 01 October”

The Workgroup considered the governance process for progressing the modification and that the legal text considered by the Workgroup was not formal text requested by panel, simply draft text. BF explained that the panel could vote to issue the modification to consultation without text should the Transporter provide assurance that the draft text provided is suitable for use and the Workgroup had considered it.

Some workgroup participants were concerned with the inherent delays of having to wait for Panel to request formal legal text and the impact this could have meeting the implementation date.

### 3.0 Workgroup Reports

The Workgroup considered the SSP data flow process (D17 data flow) and appeal process. It was anticipated that Modification 0450 would need an amendment to clarify the revising of inaccurate Aqs.

The Workgroup considered and updated the Workgroup Reports. The proposers agreed to amend the modifications in line with discussions. The Workgroup reviewed the relevant objectives and agreed further consideration would be required at the next meeting.

### 4.0 Any Other Business

None.

### 5.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the Distribution Workgroup on:

Tuesday 05 November 2013, 13:00 via teleconference (Workgroup Report)

### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1001	24/10/13	4.0	All parties to review the relevant objectives in particular the differences between the modifications for further consideration on 04/05 November 2013.	All	<b>Complete</b>