

## UNC Workgroup 0451 Minutes Individual Settlements For Pre-Payment & Smart Meters

**Monday 09 December 2013**

**via teleconference**

### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Colette Baldwin	(CB)	E.ON UK
Dave Addison	(DA)	Xoserve
Hilary Chapman	(HC)	Xoserve
Huw Comerford	(HCo)	Utilita
Jon Dixon	(JD)	Ofgem

Copies of all papers are available at: [www.gasgovernance.co.uk/0451/091213](http://www.gasgovernance.co.uk/0451/091213)

### 1.0 Introduction

BF provided a brief explanation behind the background to the meeting, before highlighting that Utilita (HCo) had now provided an amended Variation Request and that E.ON had just this morning provided a Variation Request for 0451A, both for consideration at the 19 December Panel meeting.

### 1.1 Minutes

DA highlighted that in item 3 and action 0451 1202, the implementation cost range should state £200 - £350k and not £250 - £300k, as stated. Thereafter, the minutes of the previous meeting were accepted.

### 1.2 Actions

**0451 1201:** Joint Office (BF/MB) to contact NGN and discuss the suggested changes to the legal text and request that a revised version is provided in time for consideration at the 09 December meeting.

**Update:** BF advised that this action had been completed. **Closed**

**0451 1202:** Xoserve (HC) to consider providing a more detailed breakdown of the costing – both in terms of the one-off £200 - £350k implementation cost and the £20k / month operational cost.

**Update:** DA advised that the information had been provided. **Closed**

**0451 1203:** Xoserve (HC) to seek to identify any potential cross over (knock on) aspects between this modification and implementation of Project Nexus along with identification of any potential Project Nexus related benefits.

**Update:** HC suggested that in Xoserve's view, it is highly unlikely that the modification would provide any potential Project Nexus related benefits although she acknowledged that there could be some resourcing related impacts. Furthermore, Xoserve are unable to provide a more detailed analysis at this juncture as the High Level Cost estimates are simply a high level (initial) view. DA explained that it is very important that parties do not consider Xoserve's provision of more information in this instance as setting a precedent for any future requests. When asked, JD accepted that we are where we are with regard to the information available at this time.

When considering whether or not there could be any potential pre-payment meter profile benefits involved, HCo pointed out that the modification seeks to deliver a short term, pre Project Nexus solution – JD requested that this fact be captured within the (revised) Final Modification Report, to which BF undertook some onscreen changes to the document. DA also advised that discussions around profiles had also been undertaken within DESC.

**Closed**

## **2 Legal text to enable either modification to be given full effect**

ARS opened by explaining that resolution of outstanding issues within the legal text had prevented completion of its preparation, and as a consequence, he would like to suggest that the Workgroup undertakes an additional teleconference meeting later in the week once the legal text is ready.

Undertaking a quick review of the legal text as it currently stands, it was agreed that as far as TPDE paragraph 6.9.3 was concerned, the 'next business day' would be a suitable reference.

BF pointed out that currently the legal text appears to be 'aimed' largely towards modification 0451 and that it would need to be amended to also consider 0451A at the same time – preferable as separate pieces of legal text for each modification.

BF reminded the Proposers that once the legal text is finalised and signed off by the Workgroup they would need to amend their respective Variation Requests to reflect the latest version(s) of the legal text.

## **3 Revised Final Modification Report**

During a very brief review of the FMR, HC provided some timeline diagram related points of clarity, as follows:

- the invoice (credit or debit) issued to the User will not be an Individual Rec but rather an Ad Hoc invoice, and therefore there would not be a defined date.
- the opposite adjustment to RbD would be included on the next available Reconciliation invoice, which in the context of the timeline would likely be March.
- Xoserve would be looking to issue the Rejection report alongside the Supporting Information for the Ad Hoc invoice, rather than following the Shipper Reports.

The Workgroup agreed that as the timeline is provided for clarity only, and therefore does not necessarily need to be amended, especially if this was to cause a delay to the process.

## **4 Any Other Business**

None.

## **5 Diary Planning for Workgroup**

The next Workgroup meeting is scheduled to be a teleconference meeting commencing at 14:30am on Wednesday 11 December 2013 in order to consider the legal text for both 0451 and 0451A and to sign off the (revised) Final Modification Report.

**Action Table**

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Minute Ref</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
0451 1201	03/12/13	2.0	To contact NGN and discuss the suggested changes to the legal text and request that a revised version is provided in time for consideration at the 09 December meeting.	Joint Office (BF/MB)	<b>Closed</b>
0451 1202	03/12/13	2.0	To consider providing a more detailed breakdown of the costing – both in terms of the one-off £250 - £350k implementation cost and the £20k / month operational cost.	Xoserve (HC)	<b>Closed</b>
0451 1203	03/12/13	2.0	To seek to identify any potential cross over (knock on) aspects between this modification and implementation of Project Nexus along with identification of any potential Project Nexus related benefits.	Xoserve (HC)	<b>Closed</b>