

UNC Workgroup 0455S Minutes
Updating of Meter Information by the Transporter
Friday 08 November 2013
Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
Dave Corby	(DC)	National Grid Transmission
David Mitchell	(DM)	Scotia Gas Networks
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Hilary Chapman	(HC)	Xoserve
Kirsten Elliot-Smith	(KES)	Cornwall Energy
Les Jenkins	(LJ)	Joint Office
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Nigel Williams*	(NW)	Wales & West Utilities
Richard Vernon	(RV)	RWE npower
Rob Johnson	(RJ)	Wingas
Steve Edwards*	(SE)	Wales & West Utilities

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0455/081113

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 December 2013.

1.0 Introduction and Status Review

1.1 Review of Minutes

The minutes of the previous meeting were accepted.

1.2 Review of Actions

Action 1001: The Workgroup to consider an appropriate period to manage asset update discrepancies and how the process would operate: (a) Shippers to indicate a realistic period for investigating meter asset queries and period required to “stop the clock”; (b) Shippers to provide a view how the “stop the clock” process could operate.

Update: Please refer to the Xoserve presentation under item 2.0 below. **Closed**

2.0 Process Assessment

Xoserve MOD455S presentation

DA provided a brief overview of the presentation, advising that the 20+ days in the process diagram reflects the discussion undertaken at the previous meeting. As far as the [60 day] is concerned, DA highlighted that whilst Modification 0431 'Shipper/Transporter - Meter Point Portfolio Reconciliation' advocates 90 days, Xoserve believe that under these circumstances 60 days is more appropriate. Workgroup consensus was that the process flow is fit for purpose.

In considering the £20 - £40/meter point transactional cost estimate, GE wondered why this would be applied when he is already charged for 'Must Reads'. Responding, DA advised that this is a separate cost associated with the updating of the Sites & Meters database. GE suggested that in this case the cost seems sensible and cost reflective, if possibly a little to low, especially when there may be some volumetric implications at this price range.

3.0 Costs and Charges Assessment

Considered under item 2.0 above.

4.0 Workgroup Report

Whilst no specific discussion on the Workgroup Report was undertaken, those present reviewed the latest round of amendments to the modification (v3.0, dated 25 October 2013).

Focusing on the business rules in Section 3 of the amended modification, DA suggested, and those present agreed, that the Business Day values contained within rules 2 and 3 should be amended to read as '40 days' and '20 days' respectively. CW confirmed that he would amend both the modification and legal text to reflect this agreement.

DA advised that he would also seek to provide a HRC (high-level cost estimate) in time for consideration at the next meeting.

It was agreed to look to complete the Workgroup Report at the next meeting.

5.0 Any Other Business

None.

6.0 Diary Planning for Review Group

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 on Thursday 28 November 2013	Consort House, 6 Homer Road, Solihull B91 3QQ	Consider Workgroup Report

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1001	09/10/13	2.0	Workgroup to consider an appropriate period to manage asset update discrepancies and how the process would operate: (a) Shippers to indicate a realistic period for investigating meter asset queries and period required to “stop the clock”; (b) Shippers to provide a view how the “stop the clock” process could operate.	All	Update provided. Closed