

## UNC Workgroup 0469S Minutes Transporter Gas Safety Visit Reporting

Thursday 22 May 2014

ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF

### Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dave Addison	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Ed Hunter*	(EH)	RWE npower
Erika Melen	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Hilary Chapman	(HC)	Xoserve
Huw Comerford	(HCo)	Utilita
Joanna Ferguson	(JF)	Northern Gas Networks
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rob Johnson	(RJ)	Wingas
Steve Mulinganie*	(SM)	Gazprom

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0469/220514>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 June 2014.

### 1.0 Review of Minutes and Actions

#### 1.1. Minutes

The Minutes were accepted.

#### 1.2. Actions

**0201:** DNs to confirm what actions are taken following gas safety visits.

**Update:** EM had produced a process map, which she would be happy to circulate. AM reported that he had worked with the Transporters to better understand the process, confirming that it was quite complex and differed slightly across the various Transporters. It was suggested that the other Transporters each consider producing a similar process map for circulation. **Carried forward**

### 2.0 Amended Modification

AM recognised that the modification was asking for some data items that were not necessarily appropriate. He had revised the modification and was awaiting internal sign off, but subsequent revision may be required.

### 3.0 Workgroup Report

Deferred.

### 4.0 Any Other Business

None.

### 5.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the Distribution Workgroup on:

Thursday 26 June 2015 at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF.

#### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	10/02/14	2.0	DNs to confirm what actions are taken following gas safety visits.	DNs	Carried forward