

**UNC Workgroup 0469S Minutes
Transporter Gas Safety Visit Reporting
Thursday 23 October 2014
31 Homer Road, Solihull B91 3LT**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Ian Hollington (Secretary)	(IH)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Andy Clasper	(AC)	National Grid
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye
Hilary Chapman	(HCh)	Xoserve
Kirsten Elliott-Smith	(KE)	Cornwall Energy
Mark Jones	(MJ)	SSE
Steve Mulinganie	(SM)	Gazprom

* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0469/231014>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 November 2014.

1.0 Review of Minutes and Actions**1.1. Minutes**

There were no comments and these were approved.

1.2. Actions

0901: Transporter to provide a view of user pays costs and apportionment.

Update: BF advised that a statement confirming Users Pays does not apply is to be inserted in the modification document and asked if there were any challenges. As there were none it was decided to that this action was complete. **Complete**

2.0 Workgroup Report**2.1. Amended Modification**

AM provided a brief explanation of the recent changes to the modification with the main point being the amendment of the period for the completion of the meter removal process from 15 to 18 months.

DA noted that this modification will not have an impact on Nexus delivery, however he advised that it was not within the scope of the Nexus project so there is a risk that the report detailed in it will not be immediately available following Nexus implementation.

2.2. Consideration of Legal text

AC advised that an additional paragraph had been added to the text commentary to take account of the additional task and the Legal Text was now complete.

2.3. Completion of Workgroup Report

The members went through the Workgroup Report with BF leading a discussion on the Relevant Objectives Section. The group agreed to no impacts other than relevant objective F. All agreed that the Workgroup Report was concluded and ready for submission.

3.0 Next Steps

These were not discussed further at today's meeting.

4.0 Any Other Business

4.1 Nature of the first report

The group discussed the content of the first report and whether it would be prepared 18 months after implementation or immediately, showing meters that have been removed 18 months previously. AM asked for an avoidance of doubt statement be included to clarify that the report will detail the correct meter status reflecting meters that have been removed 18 months prior to implementation.

5.0 Diary Planning

No further meeting planned.

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0901	25/0914	2.2	Transporter to provide a view of user pays costs and apportionment.	All Transporters	Complete