

**UNC Workgroup 0469S Minutes  
Transporter Gas Safety Visit Reporting  
Thursday 24 July 2014  
at 31 Homer Road, Solihull B91 3LT**

**Attendees**

|                          |       |                            |
|--------------------------|-------|----------------------------|
| Bob Fletcher (Chair)     | (BF)  | Joint Office               |
| Lorna Dupont (Secretary) | (LD)  | Joint Office               |
| Alex Ross-Shaw           | (ARS) | Northern Gas Networks      |
| Amie Charalambous        | (AC)  | RWE npower                 |
| Andrew Margan*           | (AM)  | British Gas                |
| Anne Jackson*            | (AJ)  | SSE                        |
| Chris Warner             | (CW)  | National Grid Distribution |
| Colette Baldwin          | (CB)  | E.ON UK                    |
| Darren Lond              | (DL)  | National Grid NTS          |
| David Addison            | (DA)  | Xoserve                    |
| Dave Mitchell            | (DM)  | Scotia Gas Networks        |
| Gareth Evans             | (GE)  | Waters Wye Associates      |
| Huw Comerford            | (HC)  | Utilita                    |
| Ian Hollington           | (IH)  | Joint Office               |
| Kirsten Elliott-Smith    | (KES) | Cornwall Energy            |
| Lorna Lewin              | (LL)  | DONG Energy                |
| Rob Johnson              | (RJ)  | Wingas                     |
| Steve Mulinganie         | (SM)  | Gazprom                    |

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0469/240714>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 November 2014.

**1.0 Review of Minutes and Actions****1.1. Minutes**

The Minutes were accepted.

**1.2. Actions**

**0601:** DNs and Xoserve (DA) to investigate the feasibility of providing a more detailed breakdown (including being able to set as 'capped off' or 'meter removed', etc) of the reporting data items and provide a view in due course.

**Update:** DA reported that this had been discussed with the DNs, and that preliminary investigations regarding requirements were ongoing. It was suggested that if any party had further information in respect of data items about which there might be concerns about reporting then these should be communicated to DA. **Carried forward**

**2.0 Workgroup Report**

The Workgroup Report is due for submission to the November UNC Modification Panel.

## 2.1. Data Item Reporting

AM explained it might be difficult to distinguish between certain data items and these may have to be merged, but this would still provide Shippers with a reasonable level of granularity. Failure to split out data items will create a lot more work to identify any related errors. DA observed that further splitting may not be possible in terms of the UNC - Xoserve was unable to determine the accuracy of indicators and would have to rely on other factors being maintained and kept up to date. Xoserve would not be comfortable inferring whether something might be, for example plastic pipe, as replacement information is not available to them, and Xoserve would not be able to provide anything very meaningful.

AM and DA will discuss further before revising the modification.

## 2.2. Legal Text Preparation

The legal text for this modification is to be provided by National Grid Distribution.

CW indicated that preparation of the legal text would commence once the modification has been revised.

## 3.0 Any Other Business

None.

## 4.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the Distribution Workgroup on Thursday 28 August 2014 at 31 Homer Road, Solihull B91 3LT.

**Action Table**

| Action Ref | Meeting Date | Minute Ref | Action  | Owner                | Status Update          |
|------------|--------------|------------|---|----------------------|------------------------|
| 0601       | 26/06/14     | 2.2        | To investigate the feasibility of providing a more detailed breakdown (including being able to set as 'capped off' or 'meter removed' etc.) of the reporting data items and provide a view in due course. | DNs and Xoserve (DA) | <b>Carried forward</b> |