

UNC Workgroup 0469S Minutes Transporter Gas Safety Visit Reporting

Thursday 27 March 2014

ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw*	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison*	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Ed Hunter	(EH)	RWE npower
Hilary Chapman	(HCh)	Xoserve
Huw Comerford	(HCo)	Utilita
Mark Jones	(MJ)	SSE
Steve Mulinganie	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0469/270314

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 June 2014.

1.0 Review of Minutes and Actions

1.1. Minutes

The Minutes were accepted.

1.2. Actions

1202: DNs to consider reporting and its associated costs.

Update: Considered; AM has received information from the DNs. **Closed**

0201: DNs to confirm what actions are taken following gas safety visits.

Update: Under review. **Carried forward**

0202: CW and AM to meet to discuss the content of the reports so that the terminology and descriptions can be aligned.

Update: Discussed with Andy Clasper (National Grid Distribution); completed. **Closed**

2.0 Discussion

Based on discussions he has had with the DNs, AM will now revise the modification for review at the next meeting.

3.0 Workgroup Report

Deferred.

4.0 Any Other Business

None.

5.0 Diary Planning

The next meeting will take place within the Distribution Workgroup on Thursday 24 April 2014 at 31 Homer Road, Solihull B91 3LT.

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1202	10/12/13	2.0	DNs to consider reporting and its associated costs.	DNs	Closed
0201	10/02/14	2.0	DNs to confirm what actions are taken following gas safety visits.	DNs	Carried forward
0202	10/02/14	2.0	CW and AM to meet to discuss the content of the reports so that the terminology and descriptions can be aligned.	DNs	Closed