

**UNC Workgroup 0469S Minutes  
Transporter Gas Safety Visit Reporting  
Thursday 28 August 2014  
at 31 Homer Road, Solihull B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Andy Clasper	(AC)	National Grid
Anne Jackson	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Darren Healey	(DH)	First Utility
David Addison	(DA)	Xoserve
Fergus Healy	(FH)	National Grid NTS
Gareth Evans	(GE)	Waterswye
Hilary Chapman	(HCh)	Xoserve
Ian Hollington	(IH)	Joint Office
Kirsten Elliott-Smith*	(KES)	Cornwall Energy
Martin Connor	(MC)	National Grid NTS
Richard Vernon	(RV)	RWE Npower
Rob Johnson*	(RJ)	Wingas
Steve Mulinganie	(SM)	Gazprom

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0469/280814>

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 November 2014.

**1.0 Review of Minutes and Actions****1.1. Minutes**

The Minutes were accepted.

**1.2. Actions**

**0601:** DNs and Xoserve (DA) to investigate the feasibility of providing a more detailed breakdown (including being able to set as 'capped off' or 'meter removed', etc) of the reporting data items and provide a view in due course.

**Update:** DA reported that Xoserve do not store information on the detailed accounts from each visit and only record the change in status. **Closed.**

**2.0 Workgroup Report**

AM explained the intention of the modification is for Transporters to report their activity following a gas safety visit but recognised that this information is not always readily available. He believed there was a more simple solution by passing on the obligation to Xoserve to report on the status of MPRNs following a Gas Safety Visit meter removal. He

explained that there would need to be a line in the sand, following which Xoserve would provide reports to shippers.

**2.1. Data Items**

It was agreed that AM and DA would discuss these aspects further before amending the modification.

**2.2. Modification Amendment**

AM confirmed his intention to add further clarity to the modification following discussions with Xoserve on data availability.

It was noted that the licence reference within the modification needed to be amended to correctly refer to the Gas Safety Regulations and consider post Nexus reporting.

CW indicated that National Grid Distribution would commence the preparation of the legal text once the modification has been amended.

**3.0 Next Steps**

AM to amend modification and National Grid Distribution to provide legal text for further consideration on 25 September.

**4.0 Any Other Business**

None.

**5.0 Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the Distribution Workgroup on:

Thursday 25 September 2014 at 31 Homer Road, Solihull B91 3LT

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	26/06/14	2.2	To investigate the feasibility of providing a more detailed breakdown (including being able to set as 'capped off' or 'meter removed' etc.) of the reporting data items and provide a view in due course.	DNs and Xoserve (DA)	<b>Closed</b>