

**UNC Workgroup 0470 Minutes
Notification of Minimal Safety operating gas needs of large
customers**

Thursday 23 January 2014

Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Andy Bowen	(AB)	RWE npower
Colette Baldwin	(CB)	E.ON UK
Darren Lond	(DL)	National Grid NTS
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Ed Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waterswye
Hilary Chapman	(HCh)	Xoserve
Marie Clark	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Rob Cameron-Higgs	(RCH)	First Utility
Rob Johnson*	(RJ)	Wingas

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0470/230114

The Workgroup Report is due to be presented at the UNC Modification Panel by 20 March 2014.

1.0 Review of Minutes and Actions

1.1. Minutes

Minutes accepted.

1.2. Actions

1101: Shippers to provide a view on the likely number of applications they anticipate submitting to the relevant Transporter(s).

Update: RJ confirmed following a meeting with SGN, it was decided to put in a threshold level to control the number of applications. RJ reported that there was no definitive number of anticipated applications known at this time. GE confirmed the service was for DN customers only and NTS direct connects were out of scope. **Carried Forward.**

Action 1201: Modification to be updated for further clarification.

Update: BF confirmed two updates were provided. **Complete.**

Action 1202: Transporter to seek a view from their operational colleagues on the plausibility of managing the process and provide any alternative approaches.

Update: DM, AR and AJ had some reservations how the process would work in practise. There is a danger of raising customer expectations beyond what could be achieved in reality. **Closed.**

Action 1203: Scenario diagrams to be provided for the Workgroup Report.

Update: Workgroup agreed to close action. **Closed.**

2.0 Discussion

CB was concerned about raising customer expectations by implying such a service is available when it may not always be.

GE explained that the intent of the modification has changed and is now about the availability of data to assist the decision making process.

GE summarised the modification's amendments and those he intended to do following the meeting.

Action 0101: SGN to clarify what is required in terms of legal text to levy a charge or if this would simply require an amendment to the transporters methodology.

3.0 Any Other Business

None.

4.0 Diary Planning for Review Group

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meeting will take place within the Distribution Workgroup on:

Thursday 27 February 2014, at 10:30, Consort House, 6 Homer Road, Solihull B91 3QQ

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	08/11/13	2.0	To provide a view on the likely number of applications they anticipate submitting to the relevant Transporter(s).	Shippers	Carried Forward
1201	10/12/13	2.0	Modification to be updated for further clarification.	Wingas	Complete
1202	10/12/13	2.0	Transporter to seek a view from their operational colleagues on the plausibility of managing the process and provide any alternative approaches.	Transporters	Closed
1203	10/12/13	2.0	Scenario diagrams to be provided for the Workgroup Report	Waterswye (GE)	Closed

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	23/01/14	2.0	SGN to clarify what is required in terms of legal text to levy a charge or if this would simply require an amendment to the transporters methodology.	SGN (JM)	Pending