

UNC Workgroup 0474S Minutes
Inclusion of the guidelines relating to the “Customer Settlement
Error Claims Process” within UNC governance
Tuesday 07 January 2014
Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Hilary Chapman	(HCh)	Xoserve
Ed Hunter	(EH)	RWE npower
Joel Martin	(JM)	Scotia Gas Networks
Kirsten Elliot-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Marie Clark	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Steve Mulinganie*	(SM)	Gazprom

* *via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/0474/070114

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 April 2014.

1.0 Outline of Modification

CW introduced the modification and explained its rationale. It was believed prudent to produce guidelines for the Customer Settlement Error Claims Process to be governed by the UNC. The guidelines were being introduced simply for additional clarity to the rules set out in the UNC. This was in response to Ofgem’s recommendations in their decision letter for Modification 0429

CB enquired about the difference between Ancillary and UNC related documents. BF explained the governance for UNC related documents, which require Uniform Network Code Committee approval.

2.0 Initial Discussion

DA confirmed that the guidelines are in the process of being finalised for consideration by the Workgroup and implementation by 01 April 2014.

SM expressed that the guidelines should not to cut across the Legal Text for Modification 0429. It was acknowledged that the Workgroup would have to review the guidelines to ensure there are no conflicts with the Legal Text.

It was anticipated that the guidelines and the legal text would be available for consideration at the next meeting and will be published as soon as possible.

CB was keen to ensure that the guidelines were not to be rushed to meet an artificial implementation date. Recent experience with other guidelines had shown highlighted conflicts with Code if care is not taken.

3.0 Any Other Business

None.

4.0 Diary Planning for Review Group

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meeting will take place within the Distribution Workgroup on:

Monday 10 February 2014, at 10:30 at Consort House, 6 Homer Road, Solihull B91 3QQ

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update