

**UNC Workgroup 0477 Minutes**  
**Supply Point Registration - Facilitation of Faster Switching**  
**Thursday 06 March 2014**  
**31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Andrew Margan	(AM)	British Gas
Andy Baugh	(AB)	RWE npower
Andy Simpson	(AS)	Xoserve
Anne Jackson*	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Dan Simons*	(DS)	EDF Energy
David Mitchell	(DM)	Scotia Gas Networks
Hilary Chapman	(HCh)	Xoserve
Jon Dixon*	(JD)	Ofgem
Lorna Lewin	(LL)	DONG Energy
Marie Clark*	(MC)	Scottish Power
Raymond Adams*	(RA)	SSE
Steve Nunnington	(SN)	Xoserve
Steve Mulinganie	(SM)	Gazprom

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0477/060314>

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 April 2014.

**1.0 Review of Minutes and Actions**

**1.1 Minutes**

The minutes of the previous meeting were accepted.

**1.2 Actions**

**0102:** Xoserve to provide a timeline and timing of file runs.

**Update:** SN provided an [SPA Timelines presentation](#). **Complete.**

**0105:** Xoserve to consider the 2 business day processing and interim SLAs

**Update:** AS explained that the business rules had been amended. See item 2.0.  
**Complete.**

**2.0 Discussion**

AM summarised the changes made to the modification with further clarification added to the business rules.

Xoserve recommended to ensure that a transfer is allowed to sit at the RQ status for one day that the supply point registration date should not be less than 4 Business Days as opposed to 3 within Business Days as proposed in the Business Rules 3 and 4.

The Workgroup considered the impact of Shared Supply Meter Points (SSMPs) and the possible need for transitional text. The UNC currently states that unique sites, typically large power stations, cannot currently transfer within 21 days. These are managed by a manual/offline process. When Project Nexus is implemented SSMPs will be systemised. It was agreed to leave SSMPs out of scope of the modification and consider the impact of SSMPs within Project Nexus.

It was agreed to re-instate Business Rules 13 and remove Business Rules 16 and 17 providing these as clarification for UK Link related changes.

AS confirmed under Business Rule 16 the CFR file currently contains S07, S70, S75 and K12 records it will also incorporate K14. This detail will be included with the UK Link Manual but would not feed down into the legal text. It was agreed to provide an attachment of the file schedule to the modification.

The Workgroup considered Business Rule 17 and the proposed Xoserve 70% SLA. AS explained that Xoserve had yet to undertake the impact of such an SLA and timing schedule. Concern was expressed that 70% was too low. The Workgroup believed that there would be no repercussions for Xoserve not achieving the SLA. Xoserve agreed to adjust the SLA to 90% of transfers of ownership files to be issued by 08:00 on D-1.

The Workgroup agreed to remove Business Rule 6 regarding the opening read window and to capture the detail for clarity under a subheading after the Business Rules.

Business rule 5 and 11 were reviewed. The Workgroup considered cancelled confirmations and that the Project Nexus build allows cancellation at D-3. It was agreed Business Rule 11 needed to be amended to allow Cancellations to take place up to and not after the 3<sup>rd</sup> Business Day.

The impact of 0463S – Recognition of the ‘2nd January’ Scottish Bank Holiday as a Business Day for Supply Point related transactions was considered. It was clarified that the implementation of Modification 0477 should not remove any reference within UNC PTD Section G to the “Supply Point Systems Business Day”.

It was anticipated that the ACS would be available around the middle of March, during the consultation period. Some concern was expressed about the allocation of User Pays costs considering the benefits to SSP and LSP.

SN provided an illustration of the current and new Supply Point Transfer Timelines. It was agreed to add some further clarity and ensure append the timeline to the modification.

The Workgroup recognised that the legal text would need some further refinement following further changes to the business rules. The Workgroup reviewed the legal text previously provided and considered the likely amendments.

It was noted section G 2.5.8, 2.8.1 and 2.8.5 would need to be considered in relation to Modification 0463S and that it would need to be clear not to replace any reference to “Supply Point Systems Business Day” inserted.

The potential benefits of the modification were reviewed. JD confirmed that similar initiatives are being undertaken in the electricity market and it would be worth noting within the Workgroup Report that gas only transfers would benefit to the same extent as dual fuel system customers. It was also noted that the differentials in tariffs would be obtained earlier i.e. 7 days of value on a lower tariff.

AM agreed to amend the modification to reflect Workgroup discussions.

### **3.0 Workgroup Report**

It was agreed that the Workgroup would need to recommend to Panel to either shorten the consultation period closing the consultation on the 07 April or requesting the Panel

accept the Final Modification Report at short notice for the April meeting. The Workgroup preferred the option of accepting the report at short notice.

The Workgroup concluded the Workgroup Report on the understanding that the proposer would amend the modification and Scotia Gas Networks would provide amended legal text.

#### 4.0 Any Other Business

None.

#### 5.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

No further meetings were planned.

**Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0102	23/01/14	2.0	Xoserve to provide a timeline and timing of file runs.	Xoserve (SN)	<b>Complete</b>
0105	23/01/14	2.0	Xoserve to consider the 2 business day processing.	Xoserve (SN)	<b>Complete</b>