

**UNC Workgroup 0479S Minutes**  
**Inclusion of email as a valid UNC communication**  
**Tuesday 06 January 2015**  
**Via teleconference**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Ian Hollington (Secretary)	(IH)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
David Mitchell	(DM)	Scotia Gas Networks
Hilary Chapman	(HC)	Xoserve
Mark Jones	(MJ)	SSE
Martin Connor	(MC)	National Grid NTS

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0479/060115>

The Workgroup Report is due to be presented at the UNC Modification Panel on 15 January 2015.

**1.0 Review of Minutes (12 December 2014)**

The minutes of the previous meeting were accepted.

**2.0 Completion of Workgroup Report**

BF asked participants to note that the meeting was not quorate, however it was agreed to continue. BF reported that the December UNC Modification Panel had reconsidered the status of both Modifications 0479S and 0479A. Modification 0479A would now be considered separately and had been reassigned as Modification 0522 (for meeting information etc. please see [www.gasgovernance.co.uk/0522](http://www.gasgovernance.co.uk/0522)).

This Workgroup will now focus on Modification 0479S.

BF advised of the intention to request that this modification is presented as a short notice item to the Panel meeting due to take place on 15 January. This is because it is considered preferable to discuss it on a face-to-face basis rather than via teleconference at the special Panel meeting on 23 January. When asked, there were no objections to this approach from the workgroup.

BF confirmed that the Self Governance status of this modification was tested by the December Panel and remained unchanged.

ARS confirmed that the detail of the modification had not been altered since the Summer of 2014 and BF asked for comments on the statement regarding Project Nexus Systems under the Significant Code Review section of the report. Following a brief discussion between ARS and HC, BF amended the sentence to reflect their view.

There were no comments from the workgroup on the Solution section of the report and BF confirmed that this was not a User Pays modification.

## **2.1 Review of Relevant Objectives**

BF led a discussion on the reasons for Relevant Objective *(f) Promotion of efficiency in the implementation and administration of the Code* to be quoted as the objective positively impacted by the modification. MC discussed this further with ARS, suggesting some additional wording be included regarding the scope of email as set out in the legal text. The discussion continued to include reference to the reservations that some parties still held over this proposal. Taking the comments into account, BF amended the supporting statements to match the consensus view of what was felt was required.

## **2.2 Consideration of Wider Industry Impacts**

This was agreed to be satisfactory

## **2.3 Review of Legal Text and Commentary**

ARS advised that this would be made available in time for the Panel meeting on 15 January. He offered to go through the Legal Text with the workgroup but it was agreed that this was unnecessary, as it had been presented previously.

It was agreed to include a recommendation to Panel that the modification is not issued to consultation until the legal text commentary has been provided.

## **2.4 Implementation**

This was agreed to be satisfactory.

## **2.5 Any Questions for Panel/Consultation Consideration**

There were no requests for additional questions to go before Panel.

## **2.6 Recommendations to Panel**

Following a discussion, the Workgroup agreed that Modification 0479S should be recommended to proceed to consultation.

## **3.0 Next Steps**

BF confirmed that the Workgroup Report is now concluded and will be submitted for consideration by the UNC Modification Panel at its meeting on Thursday 15 January 2015, subject to it being accepted as a short notice item.

No further Workgroup meetings are planned.