

**UNC Workgroup 0487S Minutes
Introduction of Advanced Meter Indicator and Advanced Meter
Reader (AMR) Service Provider Identifier**

Thursday 24 April 2014

31 Homer Road, Solihull, B91 3LT

Attendees

Les Jenkins (Chair)	(LJ)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan*	(AM)	British Gas
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Ed Hunter	(EH)	RWE npower
Hilary Chapman	(HCh)	Xoserve
Huw Comerford	(HCo)	Utilita
Jeremy Guard	(JG)	First Utility
Jon Dixon*	(JD)	Ofgem
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Marie Clark	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Steve Mulinganie*	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0487/240414

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 June 2014.

1.0 Review of Minutes and Actions

1.1. Minutes

The Minutes were accepted.

1.2. Actions

0301: DA to provide an initial analysis paper for publication alongside the minutes.

Update: DA confirmed provision of the initial analysis paper and that no comments were received. **Complete**

0302: Consider the Meter Mechanism code and submit comments to SM and DA before the next meeting (24 April 2014).

Update: No comments received. **Complete**

0303: DA to table an agenda item at the next SPAA Expert Group meeting and seek views on any concurrent changes that may be required.

Update: DA reported a varying degree of response. Some SPAA members had a degree of pragmatism for a tactical solution however others wanted a more robust solution. The SPAA expert group are meeting again 14 May to reconsider the options. DA briefly explained the options being considered was to use SPAA processes and existing fields or

create new fields however the latter option would require system changes. SM requested an outline of the options and a timeline for Gazprom to consider further. DA explained the approach being taken by Xoserve to avoid ROM costs. DA confirmed Xoserve's [Initial Response to Change Request - Part A](#) had been provided. The Analysis Request Part B was currently being agreed with Gazprom and will be published week commencing 05 May 2014. Xoserve were considering a range of solutions and costs. DA suggested the solution options will need to be considered in terms of the delivery period time and some options may have to consider implications to Nexus. **Complete.**

NEW Action 0401: Xoserve to provide a view on the solution options including implementation timelines.

2.0 Discussion

The Workgroup considered how quickly the SPAA expert group could make a SPAA definition change. The SPAA releases are undertaken three times a year with the next release due in June. For document only changes SPAA can be flexible. It was anticipated that some solution options could be light and quick to implement.

SM preferred the option of implementing a pragmatic solution as quickly as possible.

The Workgroup agreed to consider the solution options available at the next meeting with a view to drafting the business rules and legal text in due course.

3.0 Any Other Business

None.

4.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

The next meeting will take place within the Distribution Workgroup on:

Thursday 22 May 2014 at 10:30, 31 Homer Road, Solihull B91 3LT

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0301	27/03/14	2.0	DA to provide an initial analysis paper for publication alongside the minutes.	Xoserve (DA)	Complete
0302	27/03/14	2.0	Consider the Meter Mechanism code and submit comments to SM and DA before the next meeting (24 April 2014).	ALL Parties	Complete
0303	27/03/14	2.0	DA to table an agenda item at the next SPAA Expert Group meeting and seek views on any concurrent changes that may be required.	Xoserve (DA)	Complete
0401	24/04/14	1.2	Xoserve to provide a view on the solution options including implementation timelines.	Xoserve (DA)	Pending