

**UNC Workgroup 0488S Minutes  
Additional Changes to the Mod 81 Reports  
Tuesday 08 April 2014  
31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Andrew Margan*	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
Dave Mitchell	(DM)	Scotia Gas Networks
Ed Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Hilary Chapman	(HCh)	Xoserve
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Marie Clark	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Steve Mulinganie	(SM)	Gazprom

\* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0488/080414>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 June 2014.

**1.0 Review of Minutes and Actions**

**1.1 Minutes**

The minutes of the previous meeting were accepted.

**1.2 Actions**

None outstanding.

**2.0 Business Rules**

MC confirmed a set of business rules had been incorporated into the modification.

**3.0 Workgroup Report**

The Workgroup considered the Workgroup Report. It was highlighted that the User Pays section would require an update to reflect this is a user pays modification, however Transporters would be absorbing the costs.

DA explained that Xoserve are currently developing the reports and that if the modification is not in place by 11 July 2014, Xoserve can still produce the reports for 01 August 2014. MC suggested the modification could be amended to reflect that the first report will be produced from 01 August 2014. CB asked if Xoserve could retrospectively produce the July report. The Workgroup recognised that the July report date is provided within the

UNC and discussed how best to manage the July report and whether transitional Legal Text would be required.

The Workgroup reviewed the solution and whether to reflect that for the first year of implementation, the 01 July 2014 reports should be delayed. The alternative would be to produce the 01 July 2014 and republish the amended report after.

It was agreed to delay 01 July 2014 report until the 01 August 2014 and transitional text would be produced to reflect the accepted delay for the first year.

CW believed the text for Modification 0482S required some further amendment. He believed there were some minor issues with the 0482S legal text in section 1.6.18 and suggested that the effective 'AQ amendment application' should be defined.

**Action 0401: The Joint Office is to notify Wales & West Utilities of the concerns raised for the text produced for Modification 0482S.**

It was agreed that the proposer would amend the modification and that the legal text would be provided for the Workgroup to conclude the Workgroup Report on 24 April 2014.

#### 4.0 Any Other Business

None.

#### 5.0 Diary Planning

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

The next meeting will take place within the Distribution Workgroup on:

Thursday 24 April 2014 at 10:30, 31 Homer Road, Solihull B91 3LT

#### Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	08/04/14	3.0	The Joint Office is to notify Wales & West Utilities of the concerns raised for the text produced for Modification 0482S.	JO (BF)	<b>Pending</b>