

**UNC Workgroup 0506 0506A Minutes
Gas Performance Assurance Framework and Governance
Arrangements**

Thursday 01 October 2015

**at Energy Networks Association, 52 Horseferry Road, London
SW1P 2AF**

Attendees

Andrew Margan	(AMa)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Andy Miller	(AMi)	Xoserve
Angela Love	(AL)	ScottishPower
Bob Fletcher (Chair)	(BF)	Joint Office
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
David Mitchell	(DM)	Scotia Gas Networks
John Welch	(JC)	RWE npower
Jon Dixon*	(JD)	Ofgem
Jonathan Kiddle	(JK)	EDF Energy
Karen Visgarda (Secretary)	(KV)	Joint Office
Leigh Chapman	(LC)	First Utility
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MoJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities

*via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0506/011015>

The Workgroup Report is due to be presented at the UNC Modification Panel by 19 November 2015

1.0 Review of Minutes and Actions

1.1. Minutes (09 September 2015)

AL had supplied some amendments to the minutes, which had been republished for 09 September 2015.

The minutes of the previous meeting were then approved.

1.2 Actions

0506 0601: SSE (MJ), Xoserve (AMi) and Scottish Power (AL) to liaise offline and prepare a one page 'up front' clarification summary document (identifying the various supporting documentation interactions) for inclusion in the Workgroup Report solution section.

Update: AMi confirmed that this action could now be closed as the document had now been produced. **Closed.**

0506A 0901: SSE to consider amending Modification 0506A solution to ensure the main solution captures all elements within the summary.

Update: MJ confirmed this action could now be closed and the amendment had now been completed. **Closed.**

2.0 Consideration any modification amendments

AMi provided an overview of a 'Summary Document' for the two modifications, explaining that it provided a comprehensive 'snapshot' showing the main differences between the modifications, together with flow diagrams showing the governance structure. It was agreed by the Workgroup that this document should be published on the main Modification 0506 and 0506A web page, to provide clarity the history of the development of both modifications. AMi asked for views and comments from the Workgroup, and all were in agreement that it was useful and informative document.

AL provided a summary of the proposed changes submitted for Modification 0506, which included a number of changes to references and some amendments to the User Pays section and the relevant objectives.

MJ provided a brief update on the proposed amendments to Modification 0506A.

3.0 Consideration of Legal Text amendments

RP explained that the amendments would be made to the legal text for both Modifications 0506 and 0506A, following the discussions that had taken place within the meeting. RP also explained that all the business rules have been captured within the legal text and set out in the commentary.

4.0 Amended TOR

BF provided an overview of the Panel questions within the ToR and participants agreed that these had been addressed in the Workgroup Report or by actions by the proposers.

5.0 Review of User Pays aspects/treatment

The Workgroup discussed the User Pays section in some detail. However, there was no consensus, however the report was updated as follows:

Modification 0506 – is User Pays, although this only applies to the tender process directly as it facilitates the requesting of services/information by the PAC or PAFA which would be funded through User Pays arrangements.

Modification 0506A – is not directly User Pays although it would facilitate the requesting of services/information by the PAC which would be funded through User Pays arrangements.

6.0 Complete Workgroup Report

The Workgroup considered and updated the draft Workgroup Report. Discussion took place regarding the User Pays section and the differences between how this would work in relation to Modification 0506 and 0560A, extra content was then added into the report to give clarity.

General discussion took place surrounding the fact Modification 0506 does not directly exclude Xoserve from the tender process, although Transporters have advised that they are likely to nominate Xoserve as their agent to manage the tender – this would exclude them from the process.

CW stated that Xoserve has a wealth of experience and knowledge and should not be excluded from providing the service by the industries insistence on Transporters using a competitive tender process. CB stated she felt this was not the case and that many

Shippers used external parties who also have a wealth of knowledge and ‘know how’ within the industry and may be better placed to perform this role. BF stated these opinions could not be made reference to within the documents.

BF stated both Proposers were to update the modifications in readiness for the 15 October 2015 Panel meeting in order to complete the Workgroup reports.

7.0 Next Steps

BF summarised the next steps and the need for the proposers to finalise any further amendments in a timely manner in readiness for the October Panel, together with the legal text amendments, associated documents and appendices.

Action Table (01 September 2015)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0601	16/06/15	4.2	To liaise offline and prepare a one page ‘up front’ clarification summary document (identifying the various supporting documentation interactions) for inclusion in the Workgroup Report solution section.	SSE (MJ), Xoserve (AMi) and ScottishPower (AL)	Closed
0901	09/09/15	3.0	SSE to consider amending Modification 0506A solution to ensure the main solution captures all elements within the summary.	SSE (MJ)	Closed