

**UNC Workgroup 0520/0520A Minutes
Performance Assurance Reporting**

Tuesday 22 December 2015

Energy Networks Association, 52 Horseferry Road, London SW1P 2AF

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Andrew Margan*	(AM)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Anne Jackson	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin*	(CB)	E.ON UK
David Addison*	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Fraser Mathieson	(FM)	Scotia Gas Networks
Hilary Chapman	(HC)	Xoserve
Jon Dixon*	(JD)	Ofgem
Kevin Berwick*	(KB)	First Utility
Kirandeep Samra	(KS)	RWE npower
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Rachel Hinsley*	(RH)	Xoserve
Richard Pomroy	(RP)	Wales & West Utilities
Steve Mulinganie*	(SM)	Gazprom
Sue Hilbourne	(SH)	Scotia Gas Networks

* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0520/221215>

The Workgroup Report is due to be presented at the UNC Modification Panel by 18 February 2016.

1.0 Review of Minutes (26 November 2015)

The minutes of the previous meeting were approved.

2.0 Further consideration of Workgroup Report

At the December UNC Modification Panel meeting, RP expressed concern that the cost estimates had been provided after the Workgroup had concluded the report, and CB was concerned that parties would respond to the consultation based on a potentially incorrect understanding of the costs and that this could affect the consideration of the merits of each modification. The Panel agreed that there would be merit in the Workgroup giving this further consideration, and instructed that it should resubmit its revised report by the February UNC Modification Panel.

Modification 0520A

Reconsideration of the reporting under 0520A in light of the PARR 2A.5 description and its impact on the cost estimate

HC explained how the current articulation affected the way in which the reporting requirements had to be interpreted and determined how the cost estimate could be produced, which resulted in a significant difference to that provided for Modification 0520. A rewording would mean that the cost estimate could be reworked and this would help to reduce costs to a similar level to Modification 0520.

Following discussion, CB indicated that this was a misunderstanding of the report's intention and that the aim was not to restrict the report to meter reads submitted on a particular day. CB advised she would be happy to refine the wording of PARR 2A.5 to ensure there was clarity if this would achieve a lower associated cost estimate. DA clarified his interpretation of what was required and affirmed that he would discuss and confirm details with CB before revising the cost estimate.

Modification 0520

Legal Text

Noting the current opportunity for potential amendments/refinements to achieve closer comparisons between both modifications, referring to the legal text, AM drew attention to the use of the term 'UNC Parties' (which seemed quite general, and was different to that used in Modification 0520A), and queried if this required further clarification or definition?

In his role as legal text provider, RP clarified that G Wood (British Gas) had confirmed that this was the term set out in the solution for Modification 0520 and was to be used in the text for Modification 0520. The legal text in each case had been written to reflect the differences in requirements in each Proposer's solution, and no comments had been received in respect of the texts as provided.

3.0 Next Steps

BF summarised that:

- Xoserve and CB would discuss and agree the most appropriate wording that would achieve the purpose of the report and to bring down the value of the high level cost estimate so that it was more in line with that of Modification 0520.
- CB would amend the wording for PARR 2A.5.
- The amended document(s) should be provided to the Joint Office by 08 January 2016 at the latest.
- The Workgroup had agreed that once the PARR was amended and the costs were better reflected, the revised Workgroup Report (without further review) should be resubmitted to the January 2016 UNC Modification Panel.
- No further Workgroup meetings were required.

4.0 Diary Planning

No further Workgroup meetings are scheduled.