

UNC Workgroup 0564R Minutes

Review of Annual Read Meter Reading requirements

Thursday 28 April 2016

at Energy UK, 5-11 Regent Street, London, SW1Y 4LR

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan*	(AM)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Anne Jackson	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
Colin Blair	(CBI)	ScottishPower
David Mitchell	(DM)	Scotia Gas Networks
Gavin Anderson*	(GA)	EDF Energy
Hilary Chapman	(HC)	Scotia Gas Networks
John Welch*	(JW)	RWE npower
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Naomi Nathanael	(NN)	Plus Shipping
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy*	(RP)	Wales & West Utilities
Sasha Pearce	(SP)	npower
Suchitra Hammond	(SHa)	Ofgem
Steve Mulliganie	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0564/280416>

The Workgroup Report is due to be presented at the UNC Modification Panel by 21 July 2016.

1.0 Introduction and Status Review

1.1. Review of Minutes (25 February 2016)

The minutes of the previous meeting were approved.

2.0 Consideration of the Initial Trial Data

AC provided a brief update on the data compiled following the initial trial that concluded earlier in the week. He explained that 100 sites had been selected at random from the circa 18k sites that have not been read in the last 3 to 4 years and these were sent to G4S for investigation.

In summary, reads were obtained for 49 sites (out of the 100) and these have been passed to Xoserve for assessment. Those sites where no read has been collected tend to reflect instances where no access was attained, or no appointment time/date was available etc.

Whilst AC now expects to provide a more (high level) comprehensive report at the next Workgroup meeting, more detailed breakdowns on impacted parties respective sites would be provided to them in due course.

New Action 0401: National Grid Distribution (AC) to provide a more (high level) comprehensive report on the Initial Trial Data findings and conclusions at the next Workgroup meeting.

3.0 Completion of Workgroup Report

Consideration deferred.

4.0 Review of Outstanding Actions

There were no outstanding actions to consider.

5.0 Next Steps

National Grid Distribution to provide a comprehensive report on the Initial Trial Data findings and conclusions at the next meeting.

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 26 May 2016	Consort House, 6 Homer Road, Solihull. B91 3QQ	Detail planned agenda items. <ul style="list-style-type: none"> consideration of comprehensive report on the Initial Trial Data findings and conclusions. Conclude the Workgroup Report

Action Table (28 April 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	28/04/16	2.0	To provide a more (high level) comprehensive report on the Initial Trial Data findings and conclusions at the next Workgroup meeting.	National Grid Distribution (AC)	Pending