
UNC Workgroup 0566S Minutes
UNC Modification Stakeholder Engagement and Guidelines
Monday 14 December 2015
31 Homer Road, Solihull B91 3LT

Attendees

Les Jenkins (Chair)	(LJ)	Joint Office
Lorna Dupont (Secretary)	(LD)	Joint Office
Alex Ross Shaw	(ARS)	Northern Gas Networks
Andy Miller	(AM)	Xoserve
Angela Love*	(AL)	ScottishPower
Angharad Williams	(AW)	National Grid NTS
Chris Warner	(CW)	National Grid Distribution
Erika Melen	(EM)	Scotia Gas Networks
Fraser Mathieson	(FM)	Scotia Gas Networks
Hilary Chapman	(HC)	Xoserve
Mark Jones*	(MJ)	SSE
Phil Lucas	(PL)	National Grid NTS

**via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/0566/141215

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 March 2016.

1.0 Review of Minutes (04 December 2015)

The minutes of the previous meeting were approved.

2.0 Workgroup Report

2.1. Consideration of Amended Guidance Document

EM explained the changes made since the previous meeting; some minor improvements were suggested and the final version was agreed. This will be published alongside the modification.

2.2. Consideration of Amended Legal Text

The legal text was reviewed and no comments were received.

2.3 Completion of Workgroup Report

The draft Workgroup Report was reviewed and completed.

3.0 Next Steps

The Workgroup Report will be submitted to the UNC Modification Panel for its consideration.

4.0 Diary Planning

No further meetings were required.