

UNC Workgroup 0570 Minutes
Obligation on Shippers to provide at least one valid meter reading
per meter point into settlement once per annum
Thursday 23 June 2016
at Elexon, 4th Floor, 350 Euston Road, London. NW1 3AW

Attendees

Angela Love	(AL)	ScottishPower
Andy Clasper	(AC)	National Grid Distribution
Bob Fletcher (Chair)	(BF)	Joint Office
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Mitchell*	(DM)	Scotia Gas Networks
Edd Hunter	(EH)	RWE npower
Fraser Mathieson	(FM)	Scotia Gas Networks
Gareth Evans*	(GE)	Waters Wye Associates
Kirsten Elliott-Smith*	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones*	(MJ)	SSE
Mike Berrisford (Secretary)	(MB)	Joint Office
Rachel Hinsley	(RH)	Xoserve
Richard Fairholme*	(RF)	Uniper
Richard Pomroy*	(RP)	Wales & West Utilities
Sean Hayward	(SH)	Ofgem

* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0570/230616>

The Workgroup Report is due to be presented at the UNC Modification Panel by 17 November 2016.

1.0 Introduction and Status Review

1.1. Review of Minutes (26 May 2016)

The minutes of the previous meeting were approved.

2.0 Consideration of Amended Modification

AL advised that she is awaiting the publication of the CMA Report before considering amending the modification to ensure it aligns to any objectives set out in the report.

3.0 Workgroup Report

3.1. Consideration of Business Rules

Consideration deferred.

3.2. Review of Impacts and Costs

Consideration deferred.

3.3. Development of Workgroup Report

Consideration deferred.

4.0 Review of Outstanding Actions

Action 0401: ScottishPower (AL) to consider the views / comments provided by the Workgroup with a view to amended the modification, especially aspects relating to reporting including pre and post Project Nexus requirements.

Update: AL made reference to the Performance Assurance Committee (PAC) monitoring of meter reads for 6 months post Project Nexus Implementation Date (PNID) which looks towards meeting and amending suitable targets. **Closed**

5.0 Next Steps

BF confirmed that an extension to the Workgroup Reporting date had been agreed at the 16 June 2016 Panel meeting. The Workgroup is to report to the 17 November Panel meeting.

6.0 Any Other Business

None.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 28 July 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	<ul style="list-style-type: none"> • Standard Agenda items plus • Consideration of amended modification • Completion of Workgroup Report

Action Table (23 June 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0401	28/04/16	2.4	To consider the views / comments provided by the Workgroup with a view to amended the modification, especially aspects relating to reporting including pre and post Project Nexus requirements.	Scottish Power (AL)	Update provided. Closed