

UNC Workgroup 0570 Minutes
Obligation on Shippers to provide at least one valid meter reading
per meter point into settlement once per annum
Thursday 27 October 2016
at Energy UK, Charles House, 5-11 Regent Street, London SW1Y 4LR

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andrew Margan*	(AM)	British Gas
Andy Clasper	(AC)	National Grid Distribution
Carl Whitehouse	(CW)	First Utility
Colette Baldwin	(CB)	E.ON Energy
David Mitchell	(DM)	Scotia Gas Networks
Debbie Mullinganie*	(DMu)	BP
Fraiser Mathieson	(FM)	Scotia Gas Networks
Gavin Anderson*	(GA)	EDF Energy
Huw Comerford	(HC)	Utilita
John Welch	(JW)	npower
Jon Dixon	(JD)	Ofgem
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Nicola Garland	(NG)	Ofgem
Patricia Parker*	(PP)	Utiligroup
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy*	(RP)	Wales & West Utilities
Sean Hayward	(SH)	Ofgem
Shanna Key	(SK)	Northern Gas Networks
Steven Britton	(SB)	Cornwall Energy
Steve Mullinganie	(SM)	Gazprom
Tricia Quinn*	(TQ)	Ofgem

* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0570/271016>

1. Introduction and Status Review

1.1. Approval of Minutes (25 August 2016)

The minutes of the previous meeting were approved.

2. Consideration of Amended Modification

BF explained that whilst the Proposer of the modification, A Love of ScottishPower was not in attendance at the meeting, she has indicated previously that she would be amending the modification in light of the recent CMA document publication.

3. Consideration of legal text

Consideration deferred.

4. Development of Workgroup Report (due to Panel 15 December 2016)

Consideration deferred.

5. Review of Outstanding Actions

There were no outstanding actions to consider at the meeting.

6. Any Other Business

None.

7. Next Steps

It was agreed to look to consider an amended modification, legal text and development / complete of the Workgroup Report at the November Workgroup meeting.

8. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 24 November 2016	Consort House, 6 Homer Road, Solihull B91 3QQ	<ul style="list-style-type: none"> • Standard Agenda items <ul style="list-style-type: none"> ○ <i>Consideration of amended modification</i> ○ <i>Consideration of legal text</i> ○ <i>Development / completion of Workgroup Report</i>

Action Table (27 October 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update