

UNC Workgroup 0574 Minutes
Creating the permission to release supply point data to the Theft
Risk Assessment Service (TRAS)

Thursday 24 March 2016

31 Homer Road, Solihull, B91 3LT

Attendees

Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan*	(AM)	Centrica
Andy Clasper	(AC)	National Grid Distribution
Becci Winter	(BW)	National Grid Distribution
Bob Fletcher (Chair)	(BF)	Joint Office
Dave Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Fraser Mathieson	(FM)	Scotia Gas Networks
Gareth Davies	(GD)	National Grid NTS
Gavin Anderson*	(GA)	EDF Energy
Hilary Chapman	(HC)	Xoserve
John Welch	(JW)	RWE npower
Karen Visgarda	(KV)	Joint Office
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones*	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Richard Pomroy*	(RP)	Wales & West Utilities
Sasha Pearce	(SP)	npower
Sean Hayward*	(SH)	Ofgem
Stacey Goldsmith	(SG)	National Grid Distribution
Steve Mulinganie*	(SM)	Gazprom

* *via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0574/240316>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 June 2016.

1.0 Introduction and Status Review

1.1 Review of Minutes (25 February 2016)

The minutes of the previous meeting were approved.

1.2 Review of Actions

Action 0201: RWE npower (SP) to confirm if the PIA document can be circulated to the Workgroup and why this information is needed, together with if the Suppliers have permission from the Shippers to share information from an MPRN perspective.

Update: SP confirmed the PIA had been released at the end of February 2016, which was marked as confidential and so could not be shared with the Workgroup. She explained the PIA had no impact on other aspects of the modification, so this action could now be closed. **Closed.**

Action 0202: RWE npower (SP) to amend the justification section in the modification once the PIA is available.

Update: SP confirmed the modification had now subsequently been amended so this action could be closed. **Closed**

2.0 Workgroup Report

2.1. Amended Modification

SP confirmed the amendments had been made to the modification and she had gone through these changes with Experian. She explained Experian would use the data obtained every month, to perform a cross check with the TRAS data, which was required from a Data Protection perspective, to ensure there was no 'data mismatch' or data used that they shouldn't have access too.

A lengthy discussion then ensued surrounding the Data Protection topic and SP confirmed that Experian did have a Data Protection Policy in place. CB requested clarification surrounding the Transporters schedule from a mandatory or voluntary aspect in SPAA schedules, and SP said she would further investigate this aspect further. General discussion then took place regarding the MPRN DVD in relation to the kind of data Experian would be able to access. It was a general consensus that Experian would not have all the required data needed, as there would be 'gaps' in the data, where perhaps Schedule 431 would be more useful. CB was concerned that the providing the data held in transporter systems would not provide additional leads to TRAS as this would highlight to shipperless sites and TRAS would not be able to allocate the lead to a relevant supplier.

Further general discussion took place regarding the 'Crime Stoppers' service and ARS said this was not a direct comparison and DA confirmed this was specifically for GT Data only. SP said it was not feasible to put a data enquiry for Crime Stoppers, in the modification, as it required all the data and not just site specific data. GD asked if the Unique Sites were included in the modification and SP confirmed no, the Unique Sites were excluded from the MPRN DVD.

It was then agreed that SP needed to document the various concerns and that more in-depth discussion was still required, specifically in relation to why Experian wanted this level of data and what they would use it for. SP agreed to feedback and would arrange for Experian to present at the next meeting on 28 April 2016, to provide further clarification and understanding to the Workgroup on the data requirements.

New Action 0301: RWE npower (SP) to document data concerns/issues and arrange for Experian to present at the meeting on 28 April 2016, to provide clarity on the data requirements and usage.

2.2. Consideration of Business Rules

Deferred until 28 April 2016 Meeting

2.3. Consideration of User Pays

Deferred until 28 April 2016 Meeting

2.4. Review of Impacts and Costs

Deferred until 28 April 2016 Meeting

2.5. Review of Relevant Objectives

Deferred until 28 April 2016 Meeting

2.6. Consideration of Wider Industry Impacts

Deferred until 28 April 2016 Meeting

2.7. Development of Workgroup Report

Deferred until 28 April 2016 Meeting

3.0 Next Steps

BF proposed that SP document the concerns surrounding the data levels and requirements, together with arranging for Experian to present at the next meeting on 28 April 2016, to provide clarification on the usage of the data they will use.

4.0 Any Other Business

None raised.

5.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 28 April 2016	Energy UK, Charles House, 5-11 Regent Street, London, SW1Y 4LR	Detail planned agenda items. <ul style="list-style-type: none"> • <i>Review of data issues and concerns; Experian to provide an overview</i> • <i>Amendment to the Modification</i> • <i>Consideration of Business Rules</i> • <i>Consideration of User Pays</i> • <i>Review of Impacts and Costs</i> • <i>Review of Relevant Objectives</i> • <i>Consideration of Wider Industry Impacts</i> • <i>Consideration of Legal Text</i> • <i>Development of Workgroup Report</i>

Action Table (24 March 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0201	25/02/16	1.0	RWE npower (SP) to confirm if the PIA document can be circulated to the Workgroup and why this information is needed, together with if the Suppliers have permission from the Shippers to share information from an MPRN perspective.	RWE npower (SP)	Closed
0202	25/02/16	1.0	RWE npower (SP) to amend the justification section in the modification once the PIA is	RWE npower	Closed

Action Table (24 March 2016)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			available.	(SP)	
0301	24/03/16	2.1	RWE npower (SP) to document data concerns/issues and arrange for Experian to present at the meeting on 28 April 2016, to provide clarity on the data requirements and usage.	RWE npower (SP)	Pending