

**UNC Workgroup 0604S Minutes
Central Data Services Provider – Arrangements following
implementation of Project Nexus
Monday 16 January 2017
Teleconference**

Attendees

Andrew Meaden	(AMe)	Dentons
Andy Miller	(AMi)	Xoserve
Angela Love	(AL)	ScottishPower
Bob Fletcher (Chair)	(BF)	Joint Office
Chris Warner	(CWA)	National Grid Distribution
Colette Baldwin	(CB)	E.ON
David Tennant	(DT)	Dentons
David Travallion	(DT)	Dentons
Gethyn Howard	(GH)	BUUK
Karen Visgarda (Secretary)	(KV)	Joint Office
Kishan Nundloll	(KN)	ES Pipelines
Mark Cockayne	(MC)	Xoserve
Sandra Dworkin	(SD)	Xoserve
Sean McGoldrick	(SMc)	National Grid NTS
Sue Davies	(SD)	Wales & West Utilities
Sue Hilbourne	(SH)	Scotia Gas Networks

**via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0604/160117>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 February 2017.

1.0 Introduction and Status Review

- 1.1. The minutes of the previous meeting were approved.
- 1.2. All actions were deferred until the meeting to be held on 31 January 2017.

2.0 Review of TPD Section G – Legal Text

CWa and DT introduced the Legal Drafting changes and said that these had been made following the review of the proposed final Licence changes, and DT said that TPD Sections, E, G, H and M were as good as completed, as were the Modification Rules and that he anticipated that all the legal drafting would be available for review at the next meeting.

DT then provided a brief overview of the associated documents, these included:

- UNC Legal Text 0604 (excluding TPD Sections, E, G and H)
- TPD Section E (Post Nexus)
- TPD Section G (Post Nexus)
- TPD Section H (Post Nexus)

DT drew attention to a few minor amendments and he explained that in order to provide clarity in relation to the FGO changes within the documents, these had now been high-lighted in yellow and that the changes since the Nexus Drafting, had been high-lighted in grey to

differentiate between the various areas, Workgroup participants felt this would be very useful when they were to review the documents.

DT and CWa requested that all participants of the Workgroup provide any relevant feedback on the documents as discussed, prior to the meeting to be held on 31 January 2017. DT went on to explain, that he wanted to be in a position to supply 'Clean' documents for that meeting, so he wanted any comments or feedback as soon as possible, in order to achieve that goal.

New Action 0105: All to review the UNC Legal Text 0604 and TPD Sections E, G, H and M, and provide feedback to National Grid Gas Distribution (CWa) prior to the meeting on 31 January 2017.

CWa further explained that he would be updating the modification in due course, but that he was waiting until all the specific changes had been finalised. He also stated that he would request an extension from Panel for one month to the March meeting, to ensure all the processes were robust and finalised.

GH said he was still working on the Legal Text and he asked DT which documents were now in a 'steady state' so he could continue with the Legal Drafting. DT said that TPD Sections, E, H, G and M were completed together with the Modification Rules and that on 31 January 2017 that would be used as 'Page Turning' exercise for these specific documents. GH said that was helpful and explained that the Legal Text was also nearing completion.

3.0 Consideration of Business Rules

Not discussed in this meeting.

4.0 Review of Outstanding Actions

Action 0101: National Grid Gas Distribution (CWa) to discuss with Scotia Gas Networks the current status of Modification 0451(V) in relation to point 6.9 in Section E – Daily Quantities, Imbalances and Reconciliation.

Update: All actions were deferred until the meeting to be held on 31 January 2017. **Carried forward**

Action 0102: National Grid Gas Distribution (CWa) to discuss with Dentons (DT) the most appropriate way to show the updated FGO changes in the documents in readiness for 16 January and 31 January 2017 meetings.

Update: All actions were deferred until the meeting to be held on 31 January 2017 **Carried forward**

Action 0103: National Grid Gas Distribution (CWa) to investigate why point 5.9.6 in Section M – Supply Point Metering was deleted and supply confirmation if this was still required.

Update: All actions were deferred until the meeting to be held on 31 January 2017 **Carried forward**

Action 0104: National Grid Gas Distribution (CWa) to produce an Outline Plan of the topics to be discussed in the meetings on 16 January and 31 January 2017.

Update: All actions were deferred until the meeting to be held on 31 January 2017 **Carried forward**

5.0 Next Steps

BF confirmed that National Grid Gas Distribution and Dentons needed to ensure all the relevant changes were updated and confirmed, and so it was important that any feedback was supplied in good time ahead of the meeting on 31 January 2017.

6.0 Any Other Business

None raised.

Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10.30 Tuesday 31 January 2017	Dentons, One Fleet Place, London, EC4M 7RA	Detail planned agenda items. <ul style="list-style-type: none"> Review of revised Legal Text Consideration of business rules Development of Workgroup Report Review of Outstanding Actions
10.30 Tuesday 07 February 2017	Dentons, One Fleet Place, London, EC4M 7RA	Detail planned agenda items. <ul style="list-style-type: none"> Review of revised Legal Text Consideration of business rules Development of Workgroup Report
10.30 Tuesday 28 February	Dentons, One Fleet Place, London, EC4M 7RA	Detail planned agenda items. <ul style="list-style-type: none"> Review of revised Legal Text Consideration of business rules Development of Workgroup Report
10.30 Tuesday 07 March 2017	Dentons, One Fleet Place, London, EC4M 7RA	Detail planned agenda items. <ul style="list-style-type: none"> Completion of Workgroup Report

Action Table (as 16 January 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	06/01/17	1.0	National Grid Gas Distribution (CWA) to discuss with Scotia Gas Networks the current status of Modification 0451(V) in relation to point 6.9 in Section E – Daily Quantities, Imbalances and Reconciliation.	National Grid Gas Distribution (CWA)	Carried forward
0102	06/01/17	1.0	National Grid Gas Distribution	National	Carried

Action Table (as 16 January 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
			(CWA) to discuss with Dentons (DT) the most appropriate way to show the updated FGO changes in the documents in readiness for 16 January and 31 January 2017 meetings.	Grid Gas Distribution (CWA)	forward
0103	06/01/17	1.0	National Grid Gas Distribution (CWA) to investigate why point 5.9.6 in Section M – Supply Point Metering was deleted and supply confirmation if this was still required.	National Grid Gas Distribution (CWA)	Carried forward
0104	06/01/17	4.0	National Grid Gas Distribution (CWA) to produce an Outline Plan of the topics to be discussed in the meetings on 16 January and 31 January 2017.	National Grid Gas Distribution (CWA)	Carried forward
0105	16/01/17	2.0	All to review the UNC Legal Text 0604 and TPD Sections E, G, H and M, and provide feedback to National Grid Gas Distribution (CWA) prior to the meeting on 31 January 2017.	National Grid Gas Distribution (CWA)	Pending