
UNC Distribution Workgroup Minutes
Wednesday 06 July 2011
at 31 Homer Road, Solihull, B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Abid Sheik*	(AB)	Ofgem
Alan Raper	(AR)	National Grid Distribution
Ben Knights	(BK)	Total Gas & Power
Beverley Viney	(BV)	National Grid NTS
Chris Warner	(CW)	National Grid Distribution
Darren Lindsay	(DL)	E.ON UK
David Turpin	(DT)	Xoserve
David Watson	(Dw)	British Gas
George Glenn	(GG)	Scottish Power
Joanna Ferguson	(JF)	Northern Gas Networks
Joel Martin	(JM)	Scotia Gas Networks
John Harris	(JH)	Xoserve
Karen Kennedy	(KK)	Scottish Power
Linda Whitcroft	(LW)	Xoserve
Lisa Harris	(LH)	Shell
Mark Jones	(MJ)	SSE
Martin Brandt*	(MB)	SSE
Steve Mulinganie	(SM)	Gazprom

*by teleconference

Copies of all papers are available at www.gasgovernance.co.uk/dist/060711.

1. Introduction and Status Review

1.1. Minutes from the previous meetings

The Minutes from the meetings held in June were accepted.

1.2. Review of actions from previous meetings

Dis0808: ISS 0018 - Handling of Emergency Situations at Priority Customer Sites – Provide a statement of the actions/approach to be taken by Transporters when attending commercial sites that should be considered a priority.

Action Update: Item deferred. **Carried Forward.**

Dis0601: Confirm where guidance is published regarding manual reporting mechanisms for Theft of Gas

Action Update: BF confirmed that the Shipper Responsibilities Theft of Gas Contacts had been made available at www.gasgovernance.co.uk/dist/060711.
Complete.

2. Modifications

2.1. 0335 – Offtake Metering Error – Payment Timescales

The Workgroup reviewed the ROM and Draft Legal Text provided.

AR reported that there were concerns with the modification and its complexities. LW confirmed that some assumptions had been made in order to complete the ROM. The Workgroup discussed the concerns within the ROM and it was suggested that as the “concerns” had been considered within the ROM and assumptions had been made the “concerns” need to be moved. Xoserve agreed to consider the comments made about altering the ROM documents wording.

JM explained that the Draft Legal Text is likely to be amended as there are some questions that need to be considered with RWE npower in relation to the credit arrangements, which are not specific in the modification. BV explained National Grid NTS also had some concerns with the modification and text, which are being checked.

It was anticipated that the legal text would be ready for consideration at the 28 July Workgroup meeting.

3. Workgroups

The following Workgroup meetings took place:

3.1. 0374 - Interruptible to Firm – Supply Point Transition

Documentation related to this Workgroup is published at:

www.gasgovernance.co.uk/0374

3.2. 0378 - Greater Transparency over AQ Appeal Performance

Documentation related to this Workgroup is published at:

www.gasgovernance.co.uk/0378

3.3. 0379/0379A - Provision for an AQ Review Audit

Documentation related to this Workgroup is published at:

www.gasgovernance.co.uk/0379

3.4. 0386 - Extending rights to Protected Information provisions for Meter Asset Managers / Registered Metering Applicants – unpopulated MAM id records

Documentation related to this Workgroup is published at:

www.gasgovernance.co.uk/0386

4. Issues

4.1. ISS 0020, Third Energy Package

It was agreed that this item would stay on the issues log and future discussion.

4.2. New Issues

None.

5. Any Other Business

None.

6. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings are scheduled as follows:

Thursday 28 Jul 2011, 10:30, 31 Homer Road, Solihull, B91 3LT

Monday 15 August 2011, 10.00, 31 Homer Road, Solihull, B91 3LT

Thursday 25 Aug 2011, 10:00, Elexon, 350 Euston Road, London NW1 3AW

Wednesday 07 September 2011, 10.00, 31 Homer Road, Solihull, B91 3LT

Thursday 22 Sep 2011, 10:00, Elexon, 350 Euston Road, London NW1 3AW

Monday 10 October 2011, 10.00, 31 Homer Road, Solihull, B91 3LT

Thursday 27 Oct 2011, 10:30, 31 Homer Road, Solihull, B91 3LT

Thursday 24 Nov 2011, 10:00, Elexon, 350 Euston Road, London NW1 3AW

Distribution Workgroup Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0808	26/08/10	3.1	ISS 0018, Handling of Emergency Situations at Priority Customer Sites – Provide a statement of the actions/approach to be taken by Transporters when attending commercial that should be considered a priority.	Wales & West Utilities (ST)	Carried forward
Dis0601	23/06/11	4.2	Confirm where guidance is published regarding manual reporting mechanisms for Theft of Gas	Northern Gas Networks (JF)	Complete.