

UNC Distribution Workgroup Minutes
Tuesday 13 November 2012
31 Homer Road, Solihull, B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan*	(AM)	British Gas
Anne Jackson*	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Collette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Ed Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Lorna Lewin	(LL)	DONG
Marie Clark	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Naomi Anderson	(NA)	EDF Energy
Steve Mulinganie	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/Dist/131112>

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meeting(s)

Dis0902: Transporters to indicate the appropriate communications for the transfer of assets between Transporters.

Update: Transporters provided a high level overview of what communication should take place and advanced notice. **Carried Forward**

Dis1001: National Grid Distribution to assess the recent disposal of assets against Standard Condition 29 and provide a view on any improvements that could be made to the process or direction given by the authority.

Update: CW confirmed a response had been provided, he believed Ofgem may wish to consider the response. **Complete.**

New Action Dis1001a: Ofgem to consider National Grid Distributions response on the recent disposal of assets against Standard Condition 29 and provide a view on any improvements that could be made to direction given by the authority.

2. Workgroups

The following Workgroup meetings took place:

- 2.1. 0379 - Provision for an AQ Review Audit
(Report to Panel date 17 January 2013) - Papers at:
www.gasgovernance.co.uk/0410
- 2.2. 0422 - Creating the permission to release data to Meter Asset Provider organisations
(Report to Panel 20 December 2012) – Papers at:
www.gasgovernance.co.uk/0422
- 2.3. 0431S - Shipper/Transporter - Meter Point Portfolio Reconciliation
(Report to Panel 20 December 2012) – Papers at:
www.gasgovernance.co.uk/0431

3. Issues

3.1. New Issues

None raised.

4. Any Other Business

New Modifications

SM confirmed that Gazprom were considering three DME related modifications and the intention is to raise these for consideration for the next UNC Panel meeting in December. He also confirmed the intention to raise a modification potentially as an alternate to Modification 0428 - Single Meter Supply Points to only include MPRN creations going forward and with grandfather rights for aggregations already in existence.

Removal of the January Scottish Bank Holiday

DA enquired, following an enquiry at the UK Link Committee, if there was an intention to remove the January Scottish Bank Holiday and treating this as a normal working day in support of the EU Third Energy Package: 21 day switching requirements considered under Modification 0403. It was agreed that a modification would be required to undertake this change as this was not in the scope of Modification 0403. Scottish Power had no objection to the Bank Holiday being classed a business day.

Modification 0403 non-business day processing

DA also enquired on behalf of the UK Link Committee about the solution for Modification 0403. He believed that the Workgroup had considered the submission of files on non-business days, he had understood that rather than the extra costs of processing files on non working days, it was accepted that Xoserve would process files received on the next working day to keep costs to a minimum. The Workgroup concurred with this understanding. DA confirmed if there was any further concern expressed at the UK Link committee regarding the processing of files DA advised this would be communicated through the appropriate route.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place on:

Thursday 22 November 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Tuesday 18 December 2012, at 10:30, 31 Homer Road, Solihull B91 3LT.

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0902	27/09/12	1.2	Transporters to indicate the appropriate communications for the transfer of assets between Transporters.	Transporters	Carried Forward
Dis1001	10/10/12	1.2	Assess the recent disposal of assets against Standard Condition 29 and provide a view on any improvements that could be made to the process or direction given by the authority.	National Grid Distribution (CW)	Complete
Dis1001a	13/11/12	1.2	Ofgem to consider National Grid Distributions response on the recent disposal of assets against Standard Condition 29 and provide a view on any improvements that could be made to direction given by the authority.	Ofgem	Pending