

**UNC Distribution Workgroup Minutes**  
**Thursday 23 August 2012**  
**ENA, 52 Horseferry Road, London SW1P 2AF**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Lorna Dupont (Secretary)	(LD)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Alison Meldrum	(AM)	Tata Steel (for WG0428)
Andrew Margan	(AM)	British Gas
Anne Jackson	(AJ)	SSE
Brian Durber	(BD)	E.ON UK
Chris Warner	(CW)	National Grid Distribution
Darren Lond*	(DL)	National Grid NTS*
David Addison	(DA)	Xoserve
David Bold*	(DB)	ES Pipelines
David Mitchell	(DM)	Scotia Gas Networks
Elaine Carr	(EC)	ScottishPower
Erika Melèn	(EM)	Scotia Gas Networks
Fergus Healy*	(FH)	National Grid NTS
Gareth Evans	(GE)	Waters Wye Associates
Gethyn Howard*	(GH)	Inexus Group (for WG0430)
Joanna Ferguson	(JF)	Northern Gas Networks
Kathryn Heard*	(KH)	National Grid NTS
Lorna Lewin	(LL)	DONG
Marie Clark	(MC)	ScottishPower
Mike Payley	(MP)	Xoserve
Richard Vernon*	(RV)	RWE npower
Rob Cameron-Higgs	(RCH)	Wales & West Utilities
Tracy Goymer*	(TG)	GTC (for WG0430)

*\*via teleconference*

Copies of all papers are available at: <http://www.gasgovernance.co.uk/Dist/230812>

**1. Introduction and Status Review**

**1.1. Minutes from the previous meeting(s)**

The minutes from the previous meeting were accepted.

**1.2. Review of actions from previous meeting(s)**

**Dis0102: ISS038** - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.

**Update:** DA reported that work was continuing and Xoserve will be discussing with Gazprom in September. Carried forward to 27 September 2012 meeting. **Carried Forward**

**Dis0301: ISS018 - ICSS TOTAL** to produce a scoping document regarding a potential new service.

**Update:** GE confirmed there was nothing to report at present, and observed that this action should be the responsibility of TOTAL rather than ICSS. It was agreed to transfer the responsibility and amend the action to reflect this. Carried forward to 27 September 2012 meeting. **Carried Forward**

### 1.3. Modifications with Ofgem

Update unavailable – an Ofgem representative was not present.

## 2. Workgroups

The following Workgroup meetings took place:

- 2.1. 0422 – Creating the permission to release data to Meter Asset Provider organisations (Report to Panel 20 September 2012) – Papers at: [www.gasgovernance.co.uk/0422](http://www.gasgovernance.co.uk/0422)
- 2.2. 0410/0410A – Responsibility for gas off-taken at Unregistered Sites following New Network Connections (Report to Panel 16 August June 2012) - Papers at: [www.gasgovernance.co.uk/0410](http://www.gasgovernance.co.uk/0410)
- 2.3. 0428 – Single Meter Supply Points (Report to Panel 20 December 2012) – Papers at: [www.gasgovernance.co.uk/0428](http://www.gasgovernance.co.uk/0428)
- 2.4. 0429 – Customer Settlement Error Claims Process (Report to Panel 15 November 2012) – Papers at: [www.gasgovernance.co.uk/0429](http://www.gasgovernance.co.uk/0429)
- 2.5. 0430 - Inclusion of data items relevant to smart metering into existing industry systems (Report to Panel 15 November 2012) – Papers at: [www.gasgovernance.co.uk/0430](http://www.gasgovernance.co.uk/0430)

## 3. Issues

### 3.1. ISS 0018, Handling of Emergency Situations at Priority Customer Sites

See Action Dis0301, at 1.2 above.

### 3.2. New Issues

No new issues were raised.

## 4. Any Other Business

None raised.

**5. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Distribution Workgroup meetings will take place on:

Wednesday 05 September 2012, at 10:30, 31 Homer Road, Solihull B91 3LT

Thursday 27 September 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 25 October 2012, at 10:30, 31 Homer Road, Solihull B91 3LT.

Thursday 22 November 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Tuesday 18 December 2012, at 10:30, 31 Homer Road, Solihull B91 3LT.

**UNC Distribution Workgroup - Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>Dis0102</b>	26/01/12	3.6.1	ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.	Gazprom (SM)	Update to be provided at meeting on 27/09/12. <b>Carried Forward</b>
<b>Dis0301</b>	22/03/12	3.1	ISS018 - <del>ICOSS</del> <u>TOTAL</u> to produce a scoping document regarding a potential new service.	<del>ICOSS</del> <u>TOTAL</u> (GE)	Update to be provided at meeting on 27/09/12. <b>Carried Forward</b>