

**UNC Distribution Workgroup Minutes**  
**Thursday 26 July 2012**  
**31 Homer Road, Solihull, B91 3LT**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Mike Berrisford (Secretary)	(MiB)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Alex Ross	(ARo)	Northern Gas Networks
Andy Clasper	(AC)	National Grid Distribution
Andy Miller	(AM)	Xoserve
Andrew Margan*	(AMa)	British Gas
Anne Jackson	(AJ)	SSE
Brendan Murphy	(BM)	Waters Wye Associates
Chris Warner	(CW)	National Grid Distribution
Claire Frost	(CF)	DONG
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Elaine Carr*	(EC)	ScottishPower
Erika Melèn	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waters Wye Associates
Jane Franklin	(JF)	CMAP
Joanna Ferguson	(JF)	Northern Gas Networks
John Stewart	(JS)	RWE npower
Leanne Thomas	(LT)	RWE npower
Marie Clark	(MC)	ScottishPower
Steve Mulinganie	(SM)	Gazprom

\*via teleconference

Copies of all papers are available at: [www.gasgovernance.co.uk/dist/260712](http://www.gasgovernance.co.uk/dist/260712).

**1. Introduction and Status Review**

**1.1. Minutes from the previous meeting(s)**

The minutes from the previous meeting were accepted.

**1.2. Review of actions from previous meeting(s)**

**Dis0102: ISS038** - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.

**Update:** SM explained that this has now been picked up under the DME change proposals. DA advised that Xoserve would be looking to provide an update at a forthcoming ICOS meeting. A further update will be provided at the 08 August meeting.

**Carried Forward**

**Dis0301: ISS018** - ICSS to produce a scoping document regarding a potential new service.

**Update:** GE requested that discussion of this action be deferred, therefore an update will be provided at the 08 August meeting.

**Carried Forward**

### **1.3. Modifications with Ofgem**

In the absence of an Ofgem representative, further discussion was deferred until the next meeting.

## **2. Workgroups**

The following Workgroup meetings took place:

- 2.1.** 0422 – Creating the permission to release data to Meter Asset Provider organisations (Report to Panel 20 September 2012) – Papers at:  
[www.gasgovernance.co.uk/0422](http://www.gasgovernance.co.uk/0422)
- 2.2.** 0410/0410A - Responsibility for gas off-taken at Unregistered Sites following New Network Connections (Report to Panel 16 August June 2012) - Papers at:  
[www.gasgovernance.co.uk/0410](http://www.gasgovernance.co.uk/0410)
- 2.3.** 0427 - Estimated Opening Meter Reads Code Amendment (Report to Panel 20 September 2012) – Papers at:  
[www.gasgovernance.co.uk/0427](http://www.gasgovernance.co.uk/0427)

## **3. Issues**

### **3.1. ISS 0018, Handling of Emergency Situations at Priority Customer Sites**

It was agreed that this had been sufficiently discussed elsewhere in the meeting.

### **3.2. New Issues**

No new issues were raised.

## **4. Any Other Business**

### **4.1. 0395 /0398 - Limitation on Retrospective Invoicing and Invoice Correction Update**

Referring to the published ICSS report on the Joint Office web site, GE asked parties to consider prior to the 08/08/12 meeting.

### **4.2. Consideration of 0430 - Inclusion of data items relevant to smart metering into existing industry systems**

It was requested that SPAA, SWIG and iGTs be invited to teleconference in to the 08/08/12 meeting to ensure informed debate takes place.

### **4.3. 0379 - Provision for an AQ Review Audit & 0421 - Provision for an AQ Review Audit**

BF advised that both modifications have been directed back to Panel for consideration of their respective costs, benefit and intent of the solution compared with the provided text.

## **5. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Parties briefly discussed the agenda items for the 08/08/12 meeting, culminating in agreement to remove and defer consideration of UNC Modification 0428 - Single Meter Supply Points until the 23/08/12 meeting.

Distribution Workgroup meetings will take place on:

Wednesday 08 August 2012, at 10:30, 31 Homer Road, Solihull, B91 3LT

Thursday 23 August 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Wednesday 05 September 2012, 10:30, 31 Homer Road, Solihull, B91 3LT

Thursday 27 September 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Thursday 22 November 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Tuesday 18 December 2012, at 10:30, 31 Homer Road, Solihull, B91 3LT

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**UNC Distribution Workgroup - Action Table**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>Dis0102</b>	26/01/12	3.6.1	ISS038 - Gazprom to provide a view on the potential amendment to the DME process to mirror Project Nexus Product 2.	Gazprom (SM)	Update to be provided at the 08/08/12 meeting. <b>Carried Forward</b>
<b>Dis0301</b>	22/03/12	3.1	ISS018 - ICOSSE to produce a scoping document regarding a potential new service.	ICOSSE (GE)	Update to be provided at the 08/08/12 meeting. <b>Carried Forward</b>