
UNC Distribution Workgroup Minutes
Wednesday 04 September 2013
at Consort House, 6 Homer Road, Solihull B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HC)	Joint Office
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrea Varkonyi	(AV)	First Utility
Anne Jackson	(AJ)	SSE
Chris Hill	(CH)	Cornwall Energy
Chris Warner	(CW)	National Grid Distribution
David Corby	(DC)	National Grid NTS
David Mitchell	(DM)	Scotia Gas Networks
Edward Hunter	(EH)	RWE npower
Hilary Chapman	(HCh)	Xoserve
Jon Dixon*	(JD)	Ofgem
Lorna Lewin	(LL)	DONG Energy
Steve Mulinganie	(SM)	Gazprom
Trevor Clark	(TCI)	E.ON UK
Tim Davis*	(TD)	Joint Office

**via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/Dist/040913

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meeting(s)

No outstanding actions for review.

2. Workgroups

The following Workgroup meetings took place:

2.1. 0463S - Recognition of the '2nd January' Scottish Bank Holiday as a Business Day for Supply Point related transactions

(Report to Panel 17 October 2013) – Papers at:

www.gasgovernance.co.uk/0463

2.2. 0450 - Monthly revision of erroneous SSP Aqs outside the User Aq Review Period

(Report to Panel 19 September 2013) – Papers at:

www.gasgovernance.co.uk/0450

2.3. 0425 - Re-establishment of Supply Meter Points – Shipperless sites

(Report to Panel 01 October 2013) – Papers at:

www.gasgovernance.co.uk/0425

3. Issues

3.1 ISS 0052 – Transfer of Assets

On hold.

3.2 ISS 0054 – Daily Meter Reading – Mandatory Population

Update to be provided on 26 September 2013.

3.3 New Issues

None raised.

4 Any Other Business

4.1.1 Legal Text Production

SM expressed his intention to raise a modification regarding the production and provision of legal text. He recognised this would be Governance Modification but suggested discussion in the Distribution Workgroup would be more appropriate as it would allow more time for assessment.

CW was keen to understand the issues around the production of legal text. SM believed a dedicated resource would be more beneficial rather than relying on Transporter resources. He believed a central resource would drive consistency, allow proposers more interaction into the process, and improve quality and impartiality.

SM was keen to receive feedback on how this could be achieved. CW wanted to understand the route cause of the issues to ensure any move towards a central resource would actually address the issues.

The Workgroup considered if a modification would be required and if it would achieve the aim. TD highlighted there would be a required change to UNC text as it currently refers to Transporters producing text, he suggested an option may be to refer production to the Code Administrators.

CWa advised that there was an issue related to this subject being discussed at the Governance Workgroup and he felt it would be the most appropriate forum for the discussion. SM disagreed; as the issue had been raised a number of months ago and no progress had been made. CWa advised that he would discuss the issue with other Transporters with the aim of providing views at the 19 September Governance Workgroup.

5 Diary Planning

Distribution Workgroup meetings have been arranged to take place on the following dates:

Thursday 26 September 2013, 10:30 at ENA, 52 Horseferry Road, London SW1P 2AF

Wednesday 09 October 2013, 10:30 at Consort House, 6 Homer Road, Solihull B91 3QQ

Thursday 24 October 2013, 10:30 at Consort House, 6 Homer Road, Solihull B91 3QQ

Thursday 28 November 2013, 10:30 at ENA, 52 Horseferry Road, London SW1P 2AF

Tuesday 10 December 2013, at 10:30 at Consort House, 6 Homer Road, Solihull B91 3QQ.