

UNC Distribution Workgroup Minutes
Tuesday 07 January 2014
Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alan Raper	(AR)	National Grid Distribution
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Hilary Chapman	(HCh)	Xoserve
Ed Hunter	(EH)	RWE npower
Joel Martin	(JM)	Scotia Gas Networks
Kirsten Elliot-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Marie Clark	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Steve Mulinganie*	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/Dist/070114

1. Introduction and Status Review

1.1. Minutes

Minutes of previous meeting approved.

1.2. Actions

1101: ISS055 - Xoserve (DA) to provide a view on the proposed process, disaggregation volumes and threshold crosser timelines and to highlight any potential material impacts associated with the process.

Update: See item 3.2. **Complete.**

2. Workgroups

The following Workgroup meetings took place:

2.1. 0455S - Updating of Meter Information by the Transporter

(Report to Panel 20 February 2014) – Papers at:

www.gasgovernance.co.uk/0455

2.2. 0458 - Seasonal LDZ System Capacity Rights

(Report to Panel 20 February 2014) – Papers at:

www.gasgovernance.co.uk/0458

2.3. 0472 - Restricting the number of registration attempts by a supplier

(Report to Panel 17 April 2014) – Papers at:

www.gasgovernance.co.uk/0472

- 2.4. 0474 - Inclusion of the guidelines relating to the “Customer Settlement Error Claims Process” within UNC governance**
(Report to Panel 17 April 2014) – Papers at:
www.gasgovernance.co.uk/0474

3. Issues

3.1. ISS 0052 - Transfer of Assets

The Workgroup had previously agreed to consider the lessons learned after 23 January 2014.

3.2. ISS 0055 - Modification 0428 ‘Single Meter Supply Points’ – (18 month) implementation timeline concerns

DA provided a presentation on the [Single Meter Supply Point Timeline](#). He explained that from the 01 April no new aggregations would be allowed.

SM confirmed Gazprom’s intention is to disaggregate with effect from 01 October 2015, to avoid customers being impacted by costs earlier than necessary. However, DA believed there was a requirement within the modification for the disaggregations to be undertaken 3 months prior to Project Nexus implementation. This in essence is a fluid date but currently it is likely to be by 01 July 2015, or the closest non business day. DA suggested a non business day for the confirmation effective date to limit the impact on other processes and Users.

SM confirmed that brokers would require as much notice as possible and asked Xoserve/Transporters for a firm confirmation effective date. SM also asked for clarity around the SOQ referral process. AR suggested if the SOQ/SHQ stays in kilter this should not cause any issues. AR confirmed that staff managing referrals would be notified of the potential workload and anomalies. JM concurred that if there was no change to the SOQ he wouldn’t envisage problems.

JM enquired if Xoserve would be able to assist by highlighting specific referrals. DA agreed to provide an extract of the existing values for current aggregations, through the customer engagement team for each Shipper and Network as soon as possible. SM asked for an early report to facilitate engagement with brokers at an early stage with an additional report after the October 2014 renewals.

The presentation provided by Xoserve illustrated the proposed confirmation timeline, which would be updated as soon as the effective date had been established.

SM enquired about the Transporters automated process and whether there would be a point where Shippers hadn’t submitted a confirmation the Transporters automated process take over. DA suggested the Transporters automated confirmation process would start as soon as the minimum timescale could no longer be met. SM asked Xoserve to be mindful of Shipper activity and perhaps consider a different approach for Shippers with no activity as opposed to Shippers who are actively confirming to ensure ample time is allowed for the Shipper process to be concluded.

3.3. New Issues

3.3.1. AQ Reporting to include Amendments that result in a revised AQ

MC explained their intention is to consider the current AQ Review Process Modification 0081 Reports 1 and 2. Currently these report on amendment submissions, it was proposed the data reported should be on effective amendments.

The Workgroup considered how best to progress such a change. DA was keen for appropriate parties to convene a meeting with experts and regulatory experts before the drafting of a modification. MC wished to consider reports 1 and 2 and whilst reviewing ensure no other changes are necessary. However, they were keen to get quick wins where possible and could see the possibility of a number of modifications based on short terms and longer term ambitions.

MC also enquired about the possibility of re-running the 2013 reports but there was concerns highlighted about retrospection which in itself could cause the modification to be rejected. It was agreed to consider the re-running of the 2013 as a separate issue/modification.

DA explained that the purpose of the report is to monitor behaviours and re-running the reports after a change has been made could result in different assumptions.

The Workgroup agreed to raise a new issue with a medium rating for further discussion.

4. Any Other Business

None.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time / Date	Venue	Workgroup Programme
10:30 Thursday 23 January 2014	Consort House, 6 Homer Road, Solihull B91 3QQ	0458, 0469S, 0470, 0475, 0477
10:30 Monday 10 February 2014	Solihull	0472, 0474
10:30 Thursday 27 February 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	TBC
10:30 Tuesday 11 March 2014	Solihull	TBC
10:30 Thursday 27 March 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	TBC
10:30 Tuesday 08 April 2014	Solihull	0445
10:30 Thursday 24 April 2014	Solihull	0445
10:30 Wednesday 07 May 2014	Solihull	TBC
10:30 Thursday 22 May 2014	ENA, Dean Bradley House, 52 Horseferry Road, London SW1P 2AF	TBC

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1101	08/11/13	3.3	ISS055 - To provide a view on the proposed process, disaggregation volumes and threshold crosser timelines and to highlight any potential material impacts associated with the process.	Xoserve (DA)	Complete