
UNC Distribution Workgroup Minutes
Wednesday 09 October 2013
Consort House, 6 Homer Road, Solihull, B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Cuin (Secretary)	(HCu)	Joint Office
Alex Ross-Shaw*	(ARS)	Northern Gas Networks
Andrew Margan	(AM)	British Gas
Chris Warner	(CW)	National Grid Distribution
Colette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Edward Hunter	(EH)	RWE npower
Hilary Chapman	(HCh)	Xoserve
Huw Comerford	(HCo)	Utilita
Kirsten Elliott-Smith	(KES)	Cornwall Energy
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Steve Mulinganie	(SM)	Gazprom

**via teleconference*

Copies of all papers are available at: www.gasgovernance.co.uk/Dist/091013

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meeting(s)

No outstanding actions for review.

2. Workgroups

The following Workgroup meetings took place:

2.1. 0431 - Shipper/Transporter - Meter Point Portfolio Reconciliation

(Report to Panel 19 December 2013) – Papers at:

www.gasgovernance.co.uk/0431

2.2. 0445 – Amendment to the arrangements for Daily Metered Supply Point Capacity

(Report to Panel 19 December 2013) – Papers at:

www.gasgovernance.co.uk/0445

2.3. 0455S - Updating of Meter Information by the Transporter

(Report to Panel 19 December 2013) – Papers at:

www.gasgovernance.co.uk/0455

2.4. 0458 - Seasonal LDZ System Capacity Rights

(Report to Panel 19 December 2013) – Papers at:

www.gasgovernance.co.uk/0458

3. Issues

3.1. ISS 0052 - Transfer of Assets

On hold.

3.2 ISS 0054 – Daily Meter Reading – Mandatory Population

Modification to be raised.

3.3 New Issues

None raised.

4 Any Other Business

4.1 Legal Text

The Workgroup discussed the issues surrounding the provision of text and the appropriate forum for addressing these. BF explained a Governance Meeting has been organised for 31 October 2013 to discuss a number of Governance issues including the provision of text. Concern was also expressed about the timing of general papers to ensure productive meetings. It was agreed to defer the general discussion surrounding legal text.

SM was keen to examine the procurement process and the possibility of providing text through a central body such as the Joint Office. He advised that he was considering raising a number of modifications to facilitate this process.

4.2 0468 - Unique Property Reference Number (UPRN) Population by Gas Transporters

CB highlighted that an equivalent modification had been raised with the iGTs (iGT56) and suggested a joint industry meeting is arranged to progress these modifications.

5 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings have been arranged to take place on the following dates:

Thursday 24 October 2013, 10:30 at Consort House, 6 Homer Road, Solihull B91 3QQ

Friday 08 November 2013, 10:30 at Consort House, 6 Homer Road, Solihull B91 3QQ

Thursday 28 November 2013, 10:30 at ENA, 52 Horseferry Road, London SW1P 2AF

Tuesday 10 December 2013, at 10:30 at Consort House, 6 Homer Road, Solihull B91 3QQ.